

**EAST ROCKHILL TOWNSHIP
BUCKS COUNTY, PENNSYLVANIA**

RESOLUTION NO. 2021-01

EAST ROCKHILL TOWNSHIP RE-ORGANIZATION

**ACKNOWLEDGEMENT OF APPOINTMENTS, REAPPOINTMENTS, MODIFICATIONS TO
APPOINTMENTS AND STATUS OF EXISTING APPOINTMENTS FOR 2021**

ARTICLE I. BOARD OF SUPERVISORS six-year Supervisor term

<u>Chairperson</u>	<u>Vice-Chairperson</u>	<u>Member</u>

ARTICLE II. BOARD APPOINTMENTS one-year term

<u>Board</u>	<u>Appointment</u>	<u>Alternate</u>
Penridge Regional Police Commission		
Penridge Wastewater Treatment Authority		
Penridge Area Coordinating Committee		
Public Works Liaison		
Pennsylvania State Association Township Supervisors Voting Delegate		
Vacancy Board Chairperson		

On motion by Mr., seconded by Mr., the motion passed

ARTICLE III. STAFF and CONSULTANTS

<u>Position</u>	<u>Appointment</u>
Manager-Secretary-Treasurer	Marianne Morano
Zoning Officer	Steve Baluh
Assistant Zoning Officer	Marianne Morano
Building Inspector/Building Code Official	Building Inspector Underwriters
Director of Public Works	Jeff Scholl
Public Works Laborer – Class 1 Mechanic	Paul Behr
Public Works Laborer -- Class 1	Kirby Richards
Public Works Laborer – Class 1	Latrell Belfield
Administrative Assistant	Bonnie Schorr
Finance Clerk	Susan Burger
Open Records Officer	Marianne Morano
Asst. Open Records Officer	Bonnie Schorr
Emergency Management Coordinator	Jeff Scholl
Recycling Coordinator	Jeff Scholl
Township Solicitor	John B. Rice, Esq. Grim Biehn & Thatcher

Township Engineer	Steve Baluh Wynn Associates Inc.
Floodplain Administrator	Steve Baluh
Alternate Floodplain Administrator	Marianne Morano
Joint UCC Appeals Board Solicitor	Christen Pionzio, Esquire
Township Appointed Auditor	Dunlap & Associates
Township Planner	Judith Goldstein, Gilmore & Associates
Township Hydrologist	Earth Data Northeast (EDM)
PA DEP 904 Recycling Grant	Hough Associates
Township Traffic Consultant	Phil Wursta, Traffic Planning & Design
Township Open Space Consultant	Heritage Conservancy
East Rockhill Treatment Plant #1 Operator	Kevin Franks
Chapter 94 Report & NPDES Permit Engineer	SC Engineer's, Inc.

On motion by Mr., seconded by Mr., the motion passed

ARTICLE IV. FINANCIAL INSTITUTIONS & NEWS PUBLICATIONS

<u>Financial Institutions</u>	<u>News Publications</u>
Quakertown National Bank	Intelligencer
Pennsylvania Municipal Retirement System	News Herald
Pa Local Government Trust (PLGIT)	Morning Call
	Bucks County Herald

On motion by Mr., seconded by Mr., the motion passed

ARTICLE V. PLANNING COMMISSION APPOINTMENTS four-year term

<u>Appointment</u>	<u>Term Expires</u>
Vacancy	12/31/2024*
Chellew, Joseph	12/31/2021
Eisenhart, Blake	12/31/2023
Fenley, Anne	12/31/2022
Kelly, Richard	12/31/2021
Nyman, David	12/31/2022
Vacancy	12/31/2024*

** Denotes Term Renewal*

ARTICLE VI. ZONING HEARING BOARD APPOINTMENTS three-year term

<u>Appointment</u>	<u>Term Expires</u>
Chlebda, David	12/31/2022
Vacancy	12/31/2021
Hart, Kathleen	12/31/2023*
Fenley, John	Alternate
Eby, Arlo	Alternate

On motion by Mr., seconded by Mr., the motion passed

ARTICLE VII. PARK & RECREATION BOARD APPOINTMENTS five-year term

<u>Appointment</u>	<u>Term Expires</u>
Blodgett, Diane	12/31/2024
Brzezicki, Stefanie	12/31/2022
Fenley, Anne	12/31/2025*
Marlin, Patricia	12/31/2021
Stevens, David	12/31/2024
Valone, Roseann	12/31/2023
Wilson III, William	12/31/2025*
* Denotes Term Renewal	

ARTICLE VIII. JOINT UCC APPEALS BOARD APPOINTMENTS one-year term

<u>Appointment</u>	<u>Term Expires</u>
Kopchak, James	12/31/2021*
Vacancy	12/31/2021*
Vacancy	12/31/2021*
* Denotes Term Renewal	

ARTICLE IX. TAX & ASSESSMENTS

<u>Tax & Assessments</u>	<u>Levy Rate</u>
Real Estate Taxes – General	8.725 Mills
Real Estate – Fire	1.00 Mill
Real Estate Tax – Building Debt Service	1.26 Mills
Real Estate Tax – Capital Improvement	1.25 Mills
Local Services Tax	\$47 (\$52 Total - \$5 to School)
Earned Income Tax	0.5% (1.5% Total - 1% to School)
Open Space Earned Income Tax	0.25%
Real Estate Transfer	0.5% (1% Total - 0.5% to School)
Street Light Assessment	\$41 Per Property Per Resolution 2020-17
Elected Tax Collection Compensation	\$8.50 per bill Estimated \$19,235.50 plus Interims Per Resolutions 2017-04 and 2002-08

ARTICLE X. REAL ESTATE ASSESSMENT

The properties at 1920 Ridge Road and 1802 Ridge Road, owned by East Rockhill Township, are hereby exempt from the East Rockhill Township Real Estate Tax Assessment.

ARTICLE XI. TREASURER BOND

Pursuant to Section 702 of the Second Class Township Code, the Board of Supervisors hereby establishes the Bond for the Treasurer in the amount of \$500,000.00.

ARTICLE XII. EMPLOYEE WAGE & BENEFITS

All regular full-time employees shall receive wage increases and adjustments as approved by the 2021 budget adoption. Employee benefits as outlined in the October 2017 employee handbook adopted by Resolution Number 2017-19. Be it resolved, that all full-time participating non-uniformed employees shall contribute 5% to the township pension plan held by the Pennsylvania Municipal Retirement System for the year 2021.

ARTICLE XIII. 2020 TOWNSHIP MEETING SCHEDULE & HOURS OF OPERATION

Unless otherwise advertised or posted, the East Rockhill Township Board of Supervisors will meet on the first Monday for Reorganization in January and the fourth Tuesday of every month for a regular business meeting except for the month of December when the regular meeting shall be held on the third Tuesday. All regular meetings will convene at 7:00pm and are open to the public.

Unless otherwise advertised or posted, the East Rockhill Township Elected Auditors will meet the day immediately following the Supervisor Reorganization meeting which will be the second Tuesday of January. Meeting will convene at 4:00pm and is open to the public.

Unless otherwise advertised or posted, the East Rockhill Township Planning Commission will meet the first Thursday of each month for a work session and the second Thursday of each month for a regular business meeting except for the regular meeting in the month of November has been cancelled. All meetings will convene at 7:00pm and are open to the public.

Unless otherwise advertised or posted, the East Rockhill Township Park & Recreation Board will meet the second Tuesday quarterly, as needed, in the months of February, May, August and November. All meetings will convene at 7:00pm and are open to the public.

The East Rockhill Township Zoning Hearing Board and the Joint UCC Board of Appeals will convene as needed at 7:00pm, unless posted otherwise. All hearings will be scheduled and advertised in compliance with state law and are open to the public.

Please check the Township website calendar at www.EastRockhillTownship.org for meeting cancellations.

The Township Administrative Offices will be open from 8:00am to 4:00pm daily, Monday through Friday, unless posted otherwise, with the exception of holidays referenced in the employee handbook. Special appointments made as needed. The road department regular hours shall be 7:00am to 3:00pm daily, Monday through Friday with the exception of holidays as referenced in the employee handbook and emergencies.

BE IT RESOLVED that the aforementioned shall be in effect this 4th day of January 2021 until amended or repealed by the East Rockhill Township Board of Supervisors.

EAST ROCKHILL TOWNSHIP
BUCKS COUNTY, PENNSYLVANIA

RESOLUTION NO. 2021-02

TAX COLLECTION COMMITTEE DELEGATE APPOINTMENT

Background. Act 32 § 505(b) requires the governing bodies of school districts, townships, boroughs, and cities to appoint one voting delegate and one or more alternate delegates to be their Tax Collection Committee (TCC) representatives. The purpose of this resolution is to appoint the required delegates. The appointed individuals have consented to appointment.

RESOLVED, by the governing body of East Rockhill Township, that the following individuals are appointed as TCC delegates for East Rockhill Township:

1. Primary Voting Delegate: Marianne Morano
2. First Alternate Voting Delegate: Kathleen Percetti
3. Second Alternate Voting Delegate: Susan Burger
4. If the primary voting delegate cannot be present for a TCC meeting, the first alternate voting delegate shall be the representative at the TCC meeting. If both the primary voting delegate and the first alternate voting delegate cannot be present for a TCC meeting, the second alternate voting delegate shall be the representative at the TCC meeting.
5. These appointments are effective immediately and shall continue until successors are appointed. Delegates shall be appointed each year in November or December or as soon thereafter as possible. All delegates shall serve at the pleasure of this governing body and may be removed at any time.

Certification of Adoption. The undersigned certifies that the above Resolution was adopted at a public meeting on this date.

EAST ROCKHILL TOWNSHIP
BOARD OF SUPERVISORS

DATE: _____

David R. Nyman

Gary W. Volovnik

ATTEST:

James C. Nietupski

Marianne K. Morano

*EAST ROCKHILL TOWNSHIP
BUCKS COUNTY, PENNSYLVANIA*

RESOLUTION NO. 2021-03

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF
EAST ROCKHILL TOWNSHIP, BUCKS COUNTY, PENNSYLVANIA
AUTHORIZING PAYMENT OF CERTAIN OPERATING DISBURSEMENTS
THAT MAY BECOME DUE AND PAYABLE PRIOR TO BOARD OF SUPERVISORS OFFICIAL
REVIEW AND APPROVAL**

WHEREAS, Article VII, Section 704 of the Commonwealth of Pennsylvania Second Class Township Code specifies that the Township Treasurer shall pay out all monies of the Township only on the direction of the Board of Supervisors;

BE IT RESOLVED by the Board of Supervisors of East Rockhill Township, Bucks County, Pennsylvania in lawful session fully assembled this 4th day of January 2021 as follows:

- I. The East Rockhill Township Board of Supervisors delegates to the Township Treasurer the authority to pay and release disbursements which become due and payable in intervals between public meetings in such amounts as may be necessary to pay the following:
 - A. Salaries and wages of employees of East Rockhill Township
 - B. Federal, State and Local payroll taxes, unemployment compensation taxes and payments due for other payroll deduction
 - C. Recurring expenses for utilities
 - D. Expenses for postage, petty cash reimbursement, and fees payable to the District Court or other courts for enforcement purposes
 - E. Expenses payable as to not incur a late fee or lose a discount
- II. The Board of Supervisors will review a report showing all disbursements paid after the last public meeting at the next scheduled public meeting.

ADOPTED by the Board of Supervisors of the Township of East Rockhill, County of Bucks, the Commonwealth of Pennsylvania, this 4th day of January, 2021.

**EAST ROCKHILL TOWNSHIP
BOARD OF SUPERVISORS**

David R. Nyman

Gary W. Volovnik

James C. Nietupski

ATTEST:

*EAST ROCKHILL TOWNSHIP
BUCKS COUNTY, PENNSYLVANIA*

RESOLUTION NO. 2021-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF
EAST ROCKHILL TOWNSHIP, BUCKS COUNTY, PENNSYLVANIA,
SETTING THE ELECTED TAX COLLECTOR'S COMPENSATION
FOR THE NEXT TERM OF OFFICE, CALENDAR YEARS 2022 THROUGH 2025

WHEREAS, East Rockhill Township, Bucks County, by Resolution and/or Ordinance, has levied, assessed and provided for the collection of real estate taxes under and pursuant to applicable State law; and

WHEREAS, the Board of Supervisors are desirous of establishing the rate for collection of real estate taxes for the next term of office (2022-2025) for the elected tax collector of East Rockhill Township; and

WHEREAS, the Local Tax Collection Law, 1945, May 25, P.L. 1050 § 36.1 (72 P.S. 5511.36a) requires that any action to reduce or increase the compensation of an elected tax collector must be taken prior to February 15 in the year of a municipal election;

NOW THEREFORE, be it hereby **RESOLVED** that the Board of Supervisors of East Rockhill Township, Bucks County, Pennsylvania authorizes and approves the following tax collector compensation for the next term of the elected tax collector commencing January 1, 2022.

SECTION I.

- The rate for collection of real estate by the elected tax collector is \$8.50 per bill.

Any Resolution or part of this Resolution conflicting with the provisions of the Resolution be and the same are hereby repealed to the extent of such conflict.

SO RESOLVED, this 4th day of January, A.D. 2021.

**EAST ROCKHILL TOWNSHIP
BOARD OF SUPERVISORS**

David R. Nyman

Gary W. Volovnik

James C. Nietupski

ATTEST:

Marianne K. Morano