

East Rockhill Township Board of Supervisors

June 22, 2021

Regular Business Meeting Minutes

**DRAFT**

The regular business meeting of the East Rockhill Township Board of Supervisors was held at 7:00p.m. on June 22, 2021 in the meeting room at the East Rockhill Township Municipal Office, 1622 North Ridge Road, Perkasio, PA 18944.

Present:	David Nyman	Supervisor Chairperson
	Gary Volovnik	Supervisor Vice-Chairperson
	Jim Nietupski	Supervisor Member
	Marianne Morano	Township Manager
	Will Oetinger, Esq.	Township Solicitor
	Steve Baluh, P.E.	Township Engineer
	Jeff Scholl	Public Works Director

The meeting was called to order at 7:00p.m. by Mr. Nyman with the Pledge of Allegiance.

Members of the public were present.

**Announcements:**

An Executive Session will follow the regular meeting for potential real estate and personnel.

**Public Comment #1:**

There was none.

**Approval of Minutes and Bills Payable:**

**Approval of Minutes from May 25, 2021 Regular Meeting.**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to adopt the meeting minutes from the Board of Supervisors' May 25, 2021 Regular Meeting as presented. With no additional discussion, all present voted in favor.

**Payment Unpaid Bills dated June 18, 2021 in the amount of \$156,509.36.**

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to approve payment of the Bills List dated June 18, 2021 in the amount of \$156,509.36 as presented. With no additional discussion, all present voted in favor.

**Township Manager's Report: Marianne Morano**

**Appointment of Tax Collection Committee (TCC) Delegate.**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to adopt **Resolution 2021-09** naming Marianne Morano as Primary Voting Delegate and Bonnie Schorr and Kathleen Percetti as Alternate Voting Delegates for the TCC as presented. With no additional discussion, all present voted in favor.

**Pennsylvania Department of Transportation Online Reporting Program (dotGrants) and Electronic Access Licensing Agreement.**

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to adopt **Resolution 2021-10** naming Marianne Morano and Bonnie Schorr as Officers accessing the dotGrant online reporting system and authorize Chairperson execution of the Agreement to authorize electronic access to PennDOT systems as presented. With no additional discussion, all present voted in favor.

**Destruction of Specific Township Records.**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to adopt **Resolution 2021-11** approving the destruction of specific Township records as presented. With no additional discussion, all present voted in favor.

**Street Tree Removal Protocol**

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to adopt **Resolution 2021-12** establishing a policy for the removal of street trees and sidewalk repair contingent on adding wording to clarify escrow funds are to be returned minus Township sidewalk repair expenses. With no additional discussion, all present voted in favor.

**Street Tree Removal Request 25 Greenleaf Circle, Perkasio.** A request for the removal of a healthy street tree has been received for 25 Greenleaf Circle which has resulted in the sidewalk lifting over two inches. The property owner has agreed to post the \$1,500.00 escrow.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve the removal of street tree at 25 Greenleaf Circle contingent on the property owner replacing the sidewalk within six months of tree removal and establishing an escrow in the amount of \$1,500.00 prior to removal of the tree. With no additional discussion, all present voted in favor.

**Three Mile Run Pumping Station Replacement.** CKS Engineers, Inc. has provided contract documents for the Three Mile Run Road sewage pumping station replacement for execution.

**Hyseni Lot Line Adjustment.** Plans for recordation are ready for signature.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Township Manager Report. With no additional discussion, all present voted in favor.

**Public Works Report: Jeff Scholl**

Mr. Scholl updated the Board on Public Works activities as of June 16, 2021. Mr. Scholl reported there was a graffiti incident over the weekend encompassing the entire Branch Road walking trail. The report is on file.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to approve the Township Public Works Report. With no additional discussion, all present voted in favor.

**Township Engineer Report: Steve Baluh, P.E.**

**Zoning Hearing Application TCK Ventures, LLC for 1070 Old Bethlehem Road.** A zoning hearing application has been received for an appeal of Zoning Officer decision and request for variance for a

proposed 14,950 square feet detached accessory garage structure. The property is located in the AP Agricultural Preservation Zoning District.

Mr. Scott Nicholas, property owner, was present to answer any questions. Mr. Nicholas stated he is a lifelong collector and resident of Bucks County, and the size of the accessory building was to consolidate possessions. The location of the proposed accessory building is surrounded by trees and he plans to remove the dilapidated buildings and debris from a previous owner. In the future he is considering constructing a cottage on the property to reside in. Mr. Nietupski and Mr. Nyman voiced concerns over the size and future landowners utilizing the accessory building for commercial purposes. It was questioned if it is subordinate to the primary use which is a residential dwelling. Mr. Volovnik voiced opposition to the application.

The Zoning Hearing Board hearing has been continued and therefore the application will come back before the Supervisors when a new hearing date has been scheduled.

**Subdivision Plan Review Status.** Review dated June 3, 2021, is in the Board's packets.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to acknowledge receipt of McClennen Tract subdivision extension request to October 7, 2021. With no additional discussion, all present voted in favor.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to acknowledge receipt of Green Ridge West subdivision extension request to September 30, 2021. With no additional discussion, all present voted in favor.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to accept the Township Engineer's report. With no additional discussion, all present voted in favor.

#### **Township Solicitor Report: Wil Oetinger, Esq.**

**2021 General Obligation Note Ordinance.** A public hearing was advertised and posted to act on an Ordinance to authorize the issuance of a general obligation note in the amount of \$500,000 to fund the construction of the replacement of sewage pumping station on Three Mile Run Road at School House Road. The note will have a 20-year term with a fixed interest rate of 1.5% per annum for the first ten years and a per annum interest rate, variable by month, of 65% of the Wall Street Journal published prime.

The hearing was opened. Mr. Nietupski questioned why the consultant expenses were not included in the total amount of the project in the Ordinance. Mr. Oetinger stated the only amount required is the amount of the loan. With no additional public comment, the hearing was closed.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to adopt **Ordinance 298** to authorize the issuance of a general obligation note for the Three Mile Run Sewage Pumping Station replacement as presented. With no additional discussion, all present voted in favor.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to authorize the Township Secretary to execute DCED documents. With no additional discussion, all present voted in favor.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to accept the Township Solicitor's report. With no additional discussion, all present voted in favor.

#### **Board and Commission Reports**

**Pennridge Regional Police Department: Chief Paul Dickinson, Jr.**

The Chief shared the May, 2021 Pennridge Regional Police activity report. Of note, the graffiti incident over the weekend encompassed the entire Branch Road / Lenape Trail which is currently under investigation and a blood drive is scheduled for July 15 at Police Headquarters. The report is on file.

Mr. Nyman questioned the status of the truck enforcement details. The Chief stated an Officer needs to receive training and the training is for 3-weeks on an annual basis in June with only 50 registrants for the entire State.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to accept the Pennridge Regional Police Department report. With no additional discussion, all present voted in favor.

**Planning Commission Report: Anne Fenley**

Mrs. Fenley shared highlights of the June 10, 2021, meeting, noting review of an application from the Pennridge School District. The agenda and draft minutes were provided to the Board.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to accept the Planning Commission report. With no additional discussion, all present voted in favor.

**Penridge Wastewater Treatment Authority: David Nyman**

Mr. Nyman noted the next meeting will take place June 28. He presented correspondence on behalf of East Rockhill Township to Penridge Wastewater Treatment Authority citing billing methods were amended according to a Bucks County Court of Common Pleas April 5, 1999, stipulation but not the entire stipulation was implemented and therefore East Rockhill Township considers the change in billing to be illegally implemented by the Authority.

**On motion** by Mr. Nyman, seconded by Mr. Volovnik, to authorize execution of correspondence to Penridge Wastewater Treatment Authority as presented. With no additional discussion, all present voted in favor.

**Penridge Area Coordinating Committee: David Nyman**

Mr. Nyman shared highlights of the May 27, 2021, meeting. The notes were provided to the Board and are on file. PACC plans to hold the next meeting September 23, 2021.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to accept the Penridge Area Coordinating Committee report. With no additional discussion, all present voted in favor.

**Department and Emergency Services Reports**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to acknowledge receipt of the Department and Emergency Services reports. With no additional discussion, all present voted in favor.

**New or Other Business – Supervisors’ Items:**

- Mr. Nietupski liked the presentation screen showing documentation to the public.

**Public Comment #2:**

There was none.

**Adjournment:**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to adjourn the regular meeting into Executive Session. With no additional discussion, the meeting was adjourned at 7:52p.m.

Respectfully submitted,

**NOT APPROVED**

Marianne Moran  
Township Manager

Unpaid 2021 Bills List

July 23, 2021

<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
<b>General Fund - 01</b>		
BIU	Code Services 05/2021	1,512.00 *
Bucks County Court Reporters	ZHB Parissi/ARP Group	175.00 *
Bucks County Court Reporters	ZHB WEGBB	175.00 *
Chase Credit Card	National Business Furniture	2,171.00
Chase Credit Card	Stone Depot	87.00
Clemens Uniform	Uniforms	199.98
Clemons Richter & Reiss	WEGBB 05/2021	2,154.95 *
Clemons Richter & Reiss	WEGBB 06/2021	67.20
Clemons Richter & Reiss	TCK Ventures 05/2021	403.20 *
Clemons Richter & Reiss	TCK Ventures 06/2021	134.40
Clemons Richter & Reiss	General Business	32.60
Comcast	Phone & Internet	367.03
DCED	April - June 2021 Permits	216.00
Delaware Valley Health Insurance (DVHT)	Insurance Premium	7,564.15
Emerald Garden	Lawn Maintenance	1,570.05
Grim, Biehn & Thatcher	Township Solicitor Covid 19	32.00
Grim, Biehn & Thatcher	Township Solicitor General Matters	1,712.00
Grim, Biehn & Thatcher	Township Solicitor Litigation Matters	1,336.50
Grim, Biehn & Thatcher	Township Solicitor Rockhill Quarry	32.00
Grim, Biehn & Thatcher	Township Solicitor Pump Station Three Mile Run	1,034.00
Intelligencer	Advertising	1,462.14
IT Business Solutions	Monthly Service & Part	749.00
Kathleen Percetti, Tax Collector	2021 School Taxes - 1920 Ridge Rd	3,055.34
Kathleen Percetti, Tax Collector	2021 School Taxes - 1802 Ridge Rd	4,118.33
Keystone Collections Group	EIT Commission 06/2021	1,314.69 *
Keystone Collections Group	Costs Retained by Tax Officer (Act 192)	28.97 *
Keystone Collections Group	EIT Taxpayer Refunds	1,011.47 *
Keystone Collections Group	LST Taxpayer Refunds	16.27 *
Keystone Collections Group	LST Commission	7.05 *
Lawson	Supplies	163.36
M&W Precast	Township Building Stormwater	50.68
Manko Gold Katcher Fox	Township Environmental Solicitor - Rockhill Quarry	707.00
Neat & Clean	Township Office	280.00
Northampton Township	Verizon Franchise Negotiations	55.88
O.R.E.	High Reach Rental -Pines	1,060.00
PP&L Electric	Parking Lot Lights	147.11
PP&L Electric	Municipal Office	152.63

Unpaid 2021 Bills List  
July 23, 2021

<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
PP&L Electric	Garage/Shop	91.26
Pennridge Regional Police	Police Service	82,559.00
Principal Financial Group	Insurance Premium	347.55
Quill	Office Supplies	63.86
Reiss Hauling & Recycling, Inc.	Trash & Recycling Service	1,930.00
Richter	Mobile Shredding	90.00
Ricoh	Prepay Copier Rental	128.07
Ricoh-Images	Black & White/Color Copies	30.89
Riggins	Diesel	451.61 *
Riggins	Diesel	676.58
Riggins	Unleaded	314.18
Safety-Kleen	Supplies	329.22
Shadywood Communications	Enews	215.00
Sprint	Cell Phone Service	133.41
US Treasury	PCORI 2020 Fee	34.58
Wynn Associates	Township Engineer Rockhill Quarry	294.01
Wynn Associates	Township Engineer General Matters	1,125.02
Wynn Associates	Township Engineer Municipal Complex	263.38
Wynn Associates	Township Engineer MS-4	376.39
Wynn Associates	Township Engineer Zoning	140.89
<i>General Fund</i>		<u><u>\$ 124,950.88</u></u>

**Fire Fund - 03**

PP&L Electric	Emergency Aux Bldg. + Break Room	158.64
<i>Fire Fund</i>		<u><u>\$ 158.64</u></u>

**Open Space Fund - 05**

Keystone Collections Group	EIT Commission 06/2021	657.13 *
Keystone Collections Group	Taxpayer Refunds	505.69 *
Grim, Biehn & Thatcher	Township Solicitor 1404 W Schwenkmill Rd	266.00
Laurel Abstract Co	1.8 acre Open Space Purchase	96,788.71 *
<i>Open Space Fund</i>		<u><u>\$ 98,217.53</u></u>

**Sewer Fund - 08**

ADT	Alarm Monitoring	164.32
B.R. Scholl	State Inspection	108.00
Bullseye	Pumping Station Alarm Service	139.66
Chase Credit Card	Lowe's	118.18
Comcast	Treatment Plant Phone Service 06/2021	100.47 *
Comcast	Treatment Plant Phone Service 07/2021	100.41

Unpaid 2021 Bills List  
July 23, 2021

<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
Delaware Valley Health Insurance (DVHT)	Insurance Premium	3,180.72
Department of Environmental Protection	Annual NPDES Permit	500.00
Emerald Garden	Lawn Maintenance	439.95
Kevin Franks	Treatment Plant 05/2021	1,850.00 *
Kevin Franks	Treatment Plant 06/2021	1,850.00
MJ Reider Associates	Lab Analysis	560.00
PA DEP	Chapter 302 Annual Operator Fee	100.00
PA One Call	Monthly Activity	39.92
PP&L Electric	Pump Station	598.22
PP&L Electric	Treatment Plant	1,877.09
Perkasie Regional Authority	Locate Sewer Service	250.00
Principal Financial Group	Insurance Premium	294.54
PWTA - Capital Fund	Quarterly Billing	4,589.00
PWTA - Operating Fund	Quarterly Billing	36,324.00
Riggins	Unleaded	237.39
Sprint	Cell Phone Service	88.94
US Treasury	PCORI 2020 Fee	13.30
USA Blue Book	Pump Station Supplies	422.92 *
USA Blue Book	Treatment Plant Supplies	96.26
US Postal Service	Sewer Billing 7/2021	424.01 *
	<i>Sewer Fund</i>	<u>\$ 54,467.30</u>

**Park & Recreation / Driving Range Fund -09**

Chase Credit Card	Lowe's	235.80
Emerald Garden	Lawn Maintenance	861.50
George Allen Portable Toilets Inc.	Markey Centennial Park	160.00
Home Depot	Eagle Scout Project Markey Park	396.98
Lapps Landscape	Mulch	252.00
Little's	Chain Saw part	20.98
PP&L Electric	Markey Centennial Park Sign	31.81
PP&L Electric	Markey Centennial Park Buildings	43.30
Trumbauers	Park Mower part	29.94
	<i>Park &amp; Rec / Driving Range Fund</i>	<u>\$ 2,032.31</u>

**Street Light Fund - 13**

PP&L Electric	Street Lights	1,568.71
	<i>Street Light Fund</i>	<u>\$ 1,568.71</u>

**Building Debt Fund - 22**

Pennridge Regional Police Department	Principle and Interest Debt Payment	5,797.22
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Unpaid 2021 Bills List  
July 23, 2021

<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
		<i>Building Debt Fund</i> \$ <u>5,797.22</u>
<b>State Aid (Liquid Fuel) Fund - 35</b>		
Chase Credit Card	Tractor Supply	343.96
GTR Welding	Customer Grader	3,900.00
H&K	Country Hunt Inlet materials	108.37
H&K	Cold Patch Roads	120.48
LB Water Service	Stormwater Pipes	1,953.38
M&W Precast	Rockhill Road Pipe	1,543.09
PP&L Electric	Signal 313 & 5th	34.62
PP&L Electric	Flasher 5th Street	30.05
PP&L Electric	Signal Campus & 5th	40.01
PP&L Electric	Signal 313 & 563	34.97
PP&L Electric	Flasher Schwenkmill Road	30.14
PP&L Electric	Signal 313 & Mountain View	43.68
PP&L Electric	Flasher Mountain View	30.26
Warehouse Battery Outlet	Battery - Explorer	77.90
		<i>State Aid Fund</i> \$ <u>8,290.91</u>
<b>Escrow Fund - 90</b>		
Grim Biehn & Thatcher	Township Solicitor Hyseni Lot Line	133.00
Grim Biehn & Thatcher	Township Solicitor PSD Fifth Street	38.00
Grim Biehn & Thatcher	Township Solicitor PSD Sports Fields	76.00
Grim Biehn & Thatcher	Township Solicitor Scholl Car Wash	57.00
Grim Biehn & Thatcher	Township Solicitor Select/McClennan - Minor	209.00
Reed Sign Company	Escrow Return	250.00
Traffic Planning & Design	Pennridge High School	1,972.50 *
Traffic Planning & Design	McClennan Tract	6,922.50 *
Adjustment	DiBello Escrow Closure correction	(50.00) *
Wynn Associates	Township Engineer PSD Parking SWM	3,048.14
Wynn Associates	Township Engineer McClennan	245.00
Wynn Associates	Township Engineer Peace Lutheran	237.88
Wynn Associates	Township Engineer Select/McClennan	73.50
Wynn Associates	Township Engineer Mehmanus SWM	61.25
Wynn Associates	Township Engineer Scholl Car Wash	1,204.47
Wynn Associates	Township Engineer JMD Group	24.50
Wynn Associates	Township Engineer Hyseni Lot Line	208.25
Wynn Associates	Township Engineer PSD Tennis Court Parking	477.37
Wynn Associates	Township Engineer Fox Hill	257.25

Unpaid 2021 Bills List  
July 23, 2021

<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
Wynn Associates	Township Engineer Maszewski	103.04
Wynn Associates	Township Engineer Stewart SWM	346.96
Wynn Associates	Township Engineer WEGBB (1086-1090) SWM	520.63
	<i>Escrow fund</i>	<u>\$ 16,416.24</u>
<b>Total Unpaid Bills</b>		<b>\$ 311,899.74</b>

*\*denotes already paid*

**NOT APPROVED**

# 2021 - 2022 FUEL BIDS

Bid Period: August 1, 2021 - July 31, 2022

Fuel Usage History:	Bid Request	2016 Usage	2017 Usage	2018 Usage	2019 Usage	2020 Usage
Unleaded Regular (87 Octane)	2,500	1,491	1,458	1,862	2,072	1,990
Ultra-Low Sulfur Diesel	6,000	3,602	4,305	4,307	4,136	3,861

Market Value + delivery charge

### 5,999 or Less Gallons

	Petroleum Traders Corp	Riggins, Inc.	Superior Plus	PAPCO, Inc.	Sprague	Colonial Oil
Unleaded Regular (87 Octane) Market Fluctuation Price	no bid	0.1935	no bid	<b>0.1813</b>	0.3827	0.2087
Ultra-Low Sulfur Diesel Market Fluctuation Price	no bid	0.2435	no bid	<b>0.2307</b>	0.4127	0.2724

	Superior Plus	Riggins Inc.	Riggins Inc.	PAPCO, Inc.	EastRiver/PAPCO	Riggins Inc.
	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2021-2022
Unleaded (87 Octane)	0.1470	0.1450	0.1375	0.2375	0.2093	0.2050
Diesel (Ultra-Low Sulfur)	0.1400	0.1350	0.1275	0.2651	0.2134	0.2350

**NOT APPROVED**