

East Rockhill Township Board of Supervisors

September 28, 2021

2022 Preliminary Draft Budget Meeting Minutes

DRAFT

The special budget meeting of the East Rockhill Township Board of Supervisors was held at 6:15 p.m. on September 28, 2021 in the meeting room at the East Rockhill Township Municipal Office, 1622 North Ridge Road, Perkasio, PA 18944.

Present:	David Nyman	Chairperson
	Gary Volovnik	Vice-Chairperson
	Jim Nietupski	Member
	Marianne Morano	Township Manager
	Jeff Scholl	Public Works Director

The meeting was called to order at 6:16p.m. by Mr. Nyman.

2022 Draft Fee Schedule:

Proposed fee schedule changes were reviewed. Mrs. Morano was directed to provide a fee evaluation including how long ago building fees were increased.

Road Work:

Proposed road projects were reviewed. Board consensus was to remove oil and chip application on Old Bethlehem Pike from Holly Drive to Forrest Road in anticipation of McClennen Tract potential road work and consider with the 2023 preliminary budget.

Technology:

The Board reviewed proposed technology improvements. No formal action was taken by the Board.

Equipment:

The Board reviewed proposed equipment replacements. No formal action was taken by the Board.

Improvements:

The Board reviewed proposed public space sound board installation to improve meeting room acoustics; architect services for public works building evaluation; dead ash tree removal; increased power to municipal complex and pump station replacement. No formal action was taken by the Board.

Consultant Expenses:

The Board reviewed proposed consultant expenses related to Rock Hill Quarry, MS4 stormwater compliance, update to 1987 Zoning Ordinance, update to Act 537 and Pennridge Regional Police allocation. No formal action was taken by the Board.

Sewer Fund:

Pennridge Wastewater Treatment Authority approved budget will be reflected in the next budget review. Mrs. Morano was directed to obtain pricing for treatment plant third party consultant cost.

Mrs. Morano was directed to reduce interest income in the general fund and capital improvement fund; reduce fire state aid allocation; reduce anticipated McClennen Tract permits to 40; and increase transfer from open space to open space maintenance to \$175,000.00.

Adjournment

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to adjourn the budget work session. With no additional discussion, the meeting was adjourned at 6:52p.m.

Respectfully submitted,

NOT APPROVED
Towship Manager

East Rockhill Township Board of Supervisors

October 26, 2021

2022 Preliminary Draft Budget Meeting Minutes

DRAFT

The special budget meeting of the East Rockhill Township Board of Supervisors was held at 6:15 p.m. on October 26, 2021 in the meeting room at the East Rockhill Township Municipal Office, 1622 North Ridge Road, Perkasio, PA 18944.

Present:	David Nyman	Chairperson
	Gary Volovnik	Vice-Chairperson
	Jim Nietupski	Member
	Marianne Morano	Township Manager
	Jeff Scholl	Public Works Director

The meeting was called to order at 6:16p.m. by Mr. Nyman.

2022 Draft Fee Schedule:

As per discussion at the September 28th Budget Workshop meeting, Mrs. Morano reevaluated fees and provided a revised draft fee schedule draft and fee evaluation. Mr. Volovnik stated that the estimated cost to fully complete a land development submission should be provided to the Board along with the land development waiver request.

All Funds:

Requested revisions have been implemented into the second draft of 2022 preliminary budget in addition to amounts received for insurance premiums, pension minimum municipal obligation, and state aid allocation. Mrs. Morano noted the health insurance premiums would not increase due to the use of rate stabilization monies.

Sewer Fund:

Pennridge Wastewater Treatment Authority approved budget is reflected in the second budget review. Mrs. Morano was directed to obtain pricing for treatment plant third party consultant cost which was provided to the Board. No changes in consultant were recommended.

- Mr. Nietupski questioned the American Rescue Monies. Mrs. Morano has deposited the money received to date in the capital reserve fund to the account number recommended by DCED and is waiting for Final guidance from the U. S. Treasury on how the monies may be spent.

Adjournment

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to adjourn the budget work session. With no additional discussion, the meeting was adjourned at 6:36p.m.

Respectfully submitted,

Marianne Morano
Township Manager

East Rockhill Township Board of Supervisors

October 26, 2021

Regular Business Meeting Minutes

DRAFT

The regular business meeting of the East Rockhill Township Board of Supervisors was held at 7:00p.m. on October 26, 2021 following the 2022 Preliminary Budget review in the meeting room at the East Rockhill Township Municipal Office, 1622 North Ridge Road, Perkasie, PA 18944.

Present:	David Nyman	Supervisor Chairperson
	Gary Volovnik	Supervisor Vice-Chairperson
	Jim Nietupski	Supervisor Member
	Marianne Morano	Township Manager
	Will Oetinger, Esq.	Township Solicitor
	Steve Baluh, P.E.	Township Engineer
	Jeff Scholl	Public Works Director

The meeting was called to order at 7:00p.m. by Mr. Nyman with the Pledge of Allegiance.

Members of the public and press were present.

Announcements or Presentations:

An Executive Session will follow the meeting for real estate and litigation.

Public Comment #1:

- Tom Reiss, 53 Stone Edge Road, asked for the status of Stone Edge Road culvert (PennDOT definition of a bridge is anything over 20 feet wide span and Stone Edge Road is 14 feet) and cleaning out the creek bed. DEP has been contacted to schedule a meeting and Township will obtain pricing to have a contractor cut vegetation flush to grade and remove any loose debris 50 feet from the edge of each side of the culvert. There cannot be any earth disturbance or removal of tree roots.
- Sue Clark, 46 Stone Edge Road, stated she did not see a speed board located close to Hill Road. Ms. Clark will contact the Police Chief for placement.
- Louis DiTonno, 1 Boulder Drive, asked what steps would take place after DEP meeting. The meeting will determine if prior concept is feasible under today standards and what options are viable under DEP current guidelines.
- Ron Schulberger, 2386 Hill Road, asked when PPL will be clearing dead trees on his road in the right-of-way. Mrs. Morano will contact PPL.

Approval of Minutes and Bills Payable:

Approval of Minutes from September 28, 2021 Regular Meeting.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to adopt the meeting minutes from the Board of Supervisors' September 28, 2021 Regular Meeting as presented. With no additional discussion, all present voted in favor.

Payment Unpaid Bills dated October 18, 2021 in the amount of \$400,769.92.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to approve payment of the Bills List dated October 18, 2021 in the amount of \$400,769.92 as presented. With no additional discussion, all present voted in favor.

Township Manager's Report: Marianne Morano
Bucks County 2021 Hazard Mitigation Plan Update.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to adopt **Resolution 2021-15** adopting the Bucks County 2021 Hazard Mitigation Plan Update as presented. With no additional discussion, all present voted in favor.

2022 Preliminary Budget.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to authorize advertising the Preliminary 2022 Draft Budget as presented for public inspection. With no additional discussion, all present voted in favor.

2022 Meeting Dates.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to authorize advertising the 2022 Board of Supervisor regular meetings at 7:00pm on the fourth Tuesday of every month except for the months of April and December when the regular meeting shall be held on the third Tuesday, April 19 and December 20, 2022 and other meetings as presented. With no additional discussion, all present voted in favor. The annual Reorganization meeting will be held January 3, 2022 at 5:00pm.

Perkasie Regional Authority on Boulder Drive. Mrs. Morano followed up from a public comment received at the September 28, 2021 Board of Supervisors meeting stating that Perkasie Regional Authority trucks were on Boulder Drive as part of the billing cycle. Mr. Wheatley was not present and therefore Mrs. Morano will advise him via email.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to approve the Township Manager report. With no additional discussion, all present voted in favor.

Public Works Report: Jeff Scholl

Mr. Scholl updated the Board on Public Works activities as of October 19, 2021. Of note, due to a paving project on Rockhill Road leaf collection has been delayed a week and there are ongoing phone line problems at the Three Mile Run pumping station that a third party is investigating. The report is on file.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Township Public Works report. With no additional discussion, all present voted in favor.

Township Engineer Report: Steve Baluh, P.E.

Pennridge School District Revised Land Development. Ms. Carolyn DuBois, RLA, K&W Engineers and Mr. Craig Bramble, Jr, Pennridge School District were present to review adding 263 new car parking spaces and 46 new bus parking spaces and grading for a playing field. Wynn Associates October 22, 2021 review letter was reviewed and applicant will comply with all outstanding items.

- Mr. Volovnik asked if the parking spaces would accommodate all student drivers. Yes.

- Mr. Nietupski recommended the Perkasio Borough residents be advised parking spaces were to be added near them.
- Mike Bibic, 117 Three Mile Run Road, stated students will not pay to park on campus.
- Ms. DuBois announced the project would be done in phases over a 3-year period.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to grant preliminary final revised land development approval to Penridge School District New Parking and Practice Field, 1200 N. 5th Street, Bucks County tax map parcel 12-9-200-1 contingent on compliance with Wynn Associates October 22, 2021 review letter, executing agreements and establishing required escrows. With no additional discussion, all present voted in favor.

Subdivision Plan Review Status. Review dated October 22, 2021, is in the Board's packets. Extensions requests were acknowledged for the McClennen Tract to January 7, 2022; the Weidner Tract to February 12, 2022 and the Green Ridge Estates West to January 31, 2022.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to accept the Township Engineer's report. With no additional discussion, all present voted in favor.

Township Solicitor Report: Will Oetinger, Esq.

There was none.

Board and Commission Reports

Pennridge Regional Police Department: Chief Paul Dickinson, Jr.

The Chief shared the September, 2021 Pennridge Regional Police activity report. Of note, the Department is performing school checks with 29 occurring in September. The report is on file.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to accept the Pennridge Regional Police Department report. With no additional discussion, all present voted in favor.

Planning Commission: Anne Fenley

Mrs. Fenley shared highlights of the October 7, 2021 work session and October 14, 2021 regular meeting, noting review of applications from McClennen Tract. The agenda and October 7 approved minutes and October 14 draft minutes were provided to the Board.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to accept the Planning Commission report. With no additional discussion, all present voted in favor.

Pennridge Wastewater Treatment Authority: David Nyman

Mr. Nyman shared the October 25, 2021 meeting report. Of note, there was over \$400,000.00 in damages from Tropical Storm Ida and Hilltown sewer EDU's were purchased from Sellersville Borough (11) and Telford Borough (14). The September 2021 minutes and flow reports, Scott Denlinger, Esq. September 23, 2021 and East Rockhill Township October 5, 2021 correspondence were provided to the Board.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to accept the Pennridge Wastewater Treatment Authority report. With no additional discussion, all present voted in favor.

Department and Emergency Services Reports

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to acknowledge receipt of the Department and Emergency Services reports. With no additional discussion, all present voted in favor.

New or Other Business – Supervisors’ Items:

- Mr. Nietupski stated at PSATS October 15 business meeting a bridge repair award program is available and Stone Edge Road may be a consideration for submission. Additionally, he would like the Stone Edge Road funds, as received from a prior developer, tracked in the budget. Mrs. Morano stated all monies in the Capital Reserve Fund are spent as they were received and they are tracked in an excel file and provided to the appointed auditors.

Public Comment #2:

- Cheri Crowther, 51 Stone Edge Road, did not attend the last Supervisor meeting. Mrs. Morano directed her to the approved minutes and to contact her with any questions.

Adjournment:

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to adjourn the regular meeting into executive session. With no additional discussion, the meeting was adjourned at 8:02p.m.

Respectfully submitted,

NOT APPROVED

Marianne Morano
Township Manager

UNPAID 2021 BILLS LIST

November 17, 2021

FUND CODE	FUND NAME	TOTAL AMOUNT TO BE PAID OUT
01	GENERAL FUND	\$ 106,033.36
05	OPEN SPACE FUND	\$ 441.34
08	SEWER FUND	\$ 38,388.11
09	PARK & RECREATION/DRIVING RANGE FUND	\$ 129.77
13	STREET LIGHT FUND	\$ 1,636.69
22	BUILDING DEBT FUND	\$ 5,797.22
35	STATE AID (LIQUID FUEL) FUND	\$ 29,261.62
90	ESCROW FUND	\$ 51,147.60
TOTAL UNPAID BILLS		\$ 232,835.71

Unpaid 2021 Bills List
November 17, 2021

<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
General Fund - 01		
21st Century Media	Advertising - Legal Notices & Public Notice	179.97
Wynn Associates	Township Engineer Lake House Inn	24.50
Wynn Associates	Township Engineer Rockhill Quarry	67.38
Wynn Associates	Township Engineer General Matters	439.02
Wynn Associates	Township Engineer Stone Edge Rd	257.25
Shadywood Communications	Enews	215.00
Clemens Uniform	Uniforms	141.72
Clemons Richter & Reiss	WEGBB 9/2021	50.40 *
Clemons Richter & Reiss	TCK Ventures 9/2021	50.40 *
Comcast	Phone & Internet	365.67
Delaware Valley Health Insurance (DVHT)	Insurance Premium	7,564.15
Georges Tool Rental	Equipment Rental	6.90
Grim, Biehn & Thatcher	Township Solicitor General Matters	544.00
Grim, Biehn & Thatcher	Township Solicitor Litigation	1,353.00
IT Business Solutions, Inc.	Monthly Service	459.00
JC Steinly	Heater Service	251.50
J&J Arbor Care	Tree Removal	1,420.00
Kathleen Percetti	Reimbursement	384.07
Keystone Collections Group	EIT Commission	427.79 *
Keystone Collections Group	Costs Retained by Tax Officer (Act 192)	743.14 *
Keystone Collections Group	EIT Taxpayer Refunds	501.14 *
Keystone Collections Group	LST Commission	180.37 *
Kriebel Security	Quarterly Service	147.00
Manko Gold Katcher Fox	Township Environmental Solicitor	822.00
Neat & Clean	Township Office	280.00
Northampton Township	Franchise Consortium	40.00
PAPCO	Unleaded Fuel	802.79
PAPCO	Diesel Fuel	1,163.47
Pennridge Regional Police	Police Service	82,559.00
Perkasie Regional Authority	Municipal Office Water Bill	173.90 *
Pitney Bowes	Postage	600.00
PP&L Electric	Emergency Aux Bldg. + Break Room	119.95
PP&L Electric	Parking Lot Lights	111.55
PP&L Electric	Municipal Office	202.67
PP&L Electric	Garage/Shop	95.02
Principal Financial Group	Insurance Premium	347.55
Reiss Hauling & Recycling, Inc.	Trash & Recycling Service	1,930.00

Unpaid 2021 Bills List
November 17, 2021

<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
Safety Kleen	Supplies	329.22 *
Staples Credit Plan	Supplies	150.13
Sprint	Cell Phone Service	532.74
	<i>General Fund</i>	<u>\$ 106,033.36</u>
Open Space Fund - 05		
Keystone Collections Group	EIT Commission	190.76 *
Keystone Collections Group	Taxpayer Refunds	250.58 *
	<i>Open Space Fund</i>	<u>\$ 441.34</u>
Sewer Fund - 08		
Bullseye	Pumping Station Alarm Service	137.71
CKS Engineers	Engineering Pump Station	2,000.39
Comcast	Treatment Plant Phone Service	99.96
Delaware Valley Health Insurance (DVHT)	Insurance Premium	3,180.72
Emergency Generator Repair	Treatment Plant	903.00
E&W Equipment	Treatment Plant	343.91
Grim, Biehn & Thatcher	Township Solicitor Sewer	472.75
Kevin Franks	Treatment Plant - painting	19,700.00 *
Kevin Franks	Treatment Plant	1,850.00
LRM Inc	Treatment Plant - meter calibration	440.00
MJ Reider Associates	Lab Analysis	550.00
PA Dept of Agriculture	2022 Pesticide License	35.00
PA DEP	NPDES Permits Annual fee	1,000.00
PA One Call	Monthly Activity	28.24
PP&L Electric	Pump Station	481.99
PP&L Electric	Treatment Plant	1,811.53
Principal Financial Group	Insurance Premium	294.54
Sprint	Cell Phone Service	188.51
Sherwin Williams	Treatment Plant	4,869.86
	<i>Sewer Fund</i>	<u>\$ 38,388.11</u>
Park & Recreation / Driving Range Fund -09		
Lapps Landscape	Driving Range	56.00
PP&L Electric	Markey Centennial Park Sign	29.99
PP&L Electric	Markey Centennial Park Buildings	43.78
	<i>Park & Rec / Driving Range Fund</i>	<u>\$ 129.77</u>
Street Light Fund - 13		
PP&L Electric	Street Lights	1,636.69

Unpaid 2021 Bills List
November 17, 2021

<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
		<i>Street Light Fund</i> \$ <u>1,636.69</u>
Building Debt Fund - 22		
Pennridge Regional Police Department	Principle and Interest Debt Payment	5,797.22
		<i>Building Debt Fund</i> \$ <u>5,797.22</u>
State Aid (Liquid Fuel) Fund - 35		
BR Scholl Sales & Service	Vehicle Service	59.00
BR Scholl Sales & Service	Vehicle State Inspection	152.00
Coopersburg Materials	Supplies	20,878.12
Established Traffice Control	Road Sign supplies	1,017.00
Georges Tool Rental	Equipment Rental	842.81
H&K Materials	Supplies	1,218.71
Kenco	Parts	460.00
LB Water	Pipes	1,174.55
Miller Tire & Auto	Repair/Parts	324.77
Naceville Materials	Supplies	150.19
Nyco	Parts	58.92
PK Moyer	Truck Rental	2,700.00
PP&L Electric	Signal 313 & 5th	31.55
PP&L Electric	Flasher 5th Street	27.68
PP&L Electric	Signal Campus & 5th	36.50
PP&L Electric	Signal 313 & 563	31.72
PP&L Electric	Flasher Schwenkmill Road	28.11
PP&L Electric	Signal 313 & Mountain View	42.52
PP&L Electric	Flasher Mountain View	27.47
		<i>State Aid Fund</i> \$ <u>29,261.62</u>
Escrow Fund - 90		
First Bank	Fox Hill partial Escrow Return	40,000.00
Wynn Associates	Township Engineer Penridge School Dist	1,850.80
Wynn Associates	Township Engineer McClennan Tract	6,629.07
Wynn Associates	Township Engineer Maszewski	127.54
Wynn Associates	Township Engineer Flaska	24.50
Wynn Associates	Township Engineer Stewart	175.63
Wynn Associates	Township Engineer Sherwood	145.01
Wynn Associates	Township Engineer Drebes	175.63
Wynn Associates	Township Engineer Sewer Matters	305.17
Grim Biehn & Thatcher	Township Solicitor Fox Hill	289.25

Unpaid 2021 Bills List
November 17, 2021

<u>Payable To</u>	<u>Memo</u>	<u>Amount</u>
Grim Biehn & Thatcher	Township Solicitor Penncridge School Dist	703.00
Grim Biehn & Thatcher	Township Solicitor McClennan/Select	722.00
	<i>Escrow fund</i>	<u>\$ 51,147.60</u>
Total Unpaid Bills		\$ 232,835.71

**denotes already paid*

**EAST ROCKHILL TOWNSHIP
BUCKS COUNTY, PENNSYLVANIA**

RESOLUTION NO. 2021-16

**A RESOLUTION SETTING A UNIFORM
STREET LIGHT ASSESSMENT FOR 2022**

WHEREAS, East Rockhill Township, Bucks County, Pennsylvania is governed by the Second Class Township Code, Act of May 1, 1933 (P.L.103, No.69) Reenacted and Amended November 9, 1995 (P.L. 350, No. 60), as further amended; and

WHEREAS, Section 2001 of the Second Class Township Code authorizes the Board of Supervisors to light and illuminate the highways, roads and other public places of the township; and

WHEREAS, Section 2002(a) of the Second Class Township Code authorizes the Board of Supervisors to provide street lights, make regulations and establish street light districts; and

WHEREAS, Section 2003(a)(3) of the Second Class Township Code authorizes the Board of Supervisors to pay for the cost of providing street lights by uniform annual assessment upon each property; and

WHEREAS, the Subdivision and Land Development Ordinance requires that lighting shall be provided along public streets, intersections, and parking and recreation areas satisfactory to the Board of Supervisors;

WHEREAS, East Rockhill Township Resolution 2013-10 created the East Rockhill Township Street Light District and established a uniform street light assessment and method of collection.

NOW THEREFORE BE IT HEREBY RESOLVED that the East Rockhill Township Board of Supervisors hereby:

1. Establishes and sets the 2022 annual street light assessment at \$41.00 per improved property within the Street Light District;
2. Charges the East Rockhill Township Treasurer with collection of the assessment;
3. Requires that thirty (30) days written notice be given to owners of affected properties within the Street Light District and that the notice state the due date for each party assessed;
4. Requires that the assessment be an annual assessment;
5. Requires that any assessment, when collected, be accounted for separately and paid out only for expenses incurred in providing the street light service; and
6. Requires that any assessment that remains unpaid at the end of 30-days be charged a 10% penalty; and
7. Requires any monies remaining due at the end of the fiscal year the account to be turned over to the Township Solicitor for collection by means of an action in assumpsit or a municipal lien filed against the property of the delinquent owner in the amount of the unpaid assessment, plus interest from the date the assessment was due, and legal costs, as determined by the Board of Supervisors.

ADOPTED this 23rd day of November, 2021.

**EAST ROCKHILL TOWNSHIP
BOARD OF SUPERVISORS**

David R. Nyman, Chairperson

Gary D. ... Vice-Chairperson

James C. Nietupski, Member

ATTEST:

Marianne K. Morano, Manager

DRAFT



**EAST ROCKHILL TOWNSHIP
BUCKS COUNTY, PENNSYLVANIA**

RESOLUTION NO. 2021 – 17

SCHEDULE OF FEES AND CHARGES

**A RESOLUTION OF THE TOWNSHIP OF EAST ROCKHILL,
BUCKS COUNTY, PENNSYLVANIA
ADOPTING THE EAST ROCKHILL TOWNSHIP FEE SCHEDULE EFFECTIVE**

JANUARY 1, 2022

AND REPEALING ALL PRIOR FEE SCHEDULES

WHEREAS, the Board of Supervisors of East Rockhill Township is authorized to impose fees for certain activities in East Rockhill Township in order to cover the Township's reasonable cost of processing applications and performing reviews and inspections; and

WHEREAS, the Board of Supervisors of the Township of East Rockhill has adopted a codification, consolidation and revision of the ordinances of the Township of East Rockhill; and,

WHEREAS, it is the desire of the Board of Supervisors of the Township of East Rockhill to eliminate all filing fees, permit fees and license fees from the Code of Ordinances and enact them instead by resolution; and,

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of the Township of East Rockhill that all previous fee schedules are hereby repealed and that the 'East Rockhill Township Fee Schedule' effective January 1, 2022 a copy of which is attached hereto and incorporated herein by reference is hereby adopted as the East Rockhill Township Fee Schedule.

RESOLVED this 23rd day of November, 2021.

EAST ROCKHILL TOWNSHIP
BOARD OF SUPERVISORS

David R. Nyman, Chairperson

DRAFT

Gary W. Volovnik, Vice-Chairperson

ATTEST:

Marianne K. Morano, Manager

James C. Nietupski, Member

East Rockhill Township Fee Schedule

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I. **ZONING** Non-refundable

A. **Residential & Agricultural**

1. New Construction Primary Structure	each unit \$	100.00
2. Addition, Alteration, Accessory Structure (sheds, barns, garage), Deck, Patio, Fence, Pool	\$	60.00
3. Demolition	\$	100.00
4. Use Registration (Home Occupation, Non-Conformity).....	\$	200.00
5. Homestead Chicken or Residential Livestock.....	\$	30.00

B. **Non-Residential**

1. New Construction Primary Structure	\$	200.00
2. Addition, Alteration, Accessory Structures, Deck, Patio, Fence, Pool.....	\$	120.00
3. Demolition	\$	200.00
4. Forestry.....	\$	750.00
5. Tenant Change	\$	200.00
6. Non-Residential Zoning Permit (Use, Blasting, Non-Conformity)	\$	500.00
7. Annual Use Permit Requirement		
a) Annual Permit Paid on or before January 15	\$	350.00
b) Annual Permit Paid after January 15	\$	500.00
8. Community Event Permit, Non-Profit	\$	25.00

C. **Sign**

1. Up to 6 square feet.....	\$	100.00
2. Over 6 square feet.....	Plus \$1/square foot..	100.00
3. Temporary Sign	Plus \$300 Escrow..each sign..	50.00

D. **Preliminary Opinion of Zoning Officer** **Plus** escrow..\$ 1,500.00

E. **Informal Zoning Officer Determination Request** submit request in writing..\$ 125.00

F. **Pre-Application Meeting W/Zoning Officer** ½ hour min. per ½ hour..\$ 30.00

II. **WELL**

A. **Class I** (single residential).....\$ 100.00

B. **Class II** (multi-residential, non-residential less than 1000 gpd)\$ 500.00

C. **Class III** (non-residential greater than 1000 gpd on site)\$ 2,000.00

D. **Class IV** (community system supply)\$ 5,000.00

E. **All Other Wells** (geothermal, test/observation, monitoring).....\$ 300.00

F. **Additional Wells on Site**..... each..\$ 50.00

III. **BUILDING** Non-refundable zoning application / review fee must accompany all building permit applications.

A. **New Construction**

1. Residential per dwelling unit.....	Plus \$0.35/square foot..	520.00
Single family detached and single-family attached dwellings, apartments and condominiums. Square foot to include garages, corridors, stairs, closets, covered patios, porches, attics, basements, etc.		
2. Non-Residential per dwelling unit.....	Plus \$0.35/square foot..	620.00
All new construction intended for primary non-residential use. Including but not limited to: commercial, institutional and commercial, retail, public accessed agricultural use.		

B. Addition, Alteration, Renovation Including but not limited to attached garages, porches, foyers, entryways, covered porches, patios		
1. Residential	Plus \$0.40/square foot..\$	260.00
2. Non-Residential	Plus \$0.40/square foot..\$	300.00
C. Deck or Patio (uncovered) Residential & Non-Residential Plus \$0.15/square foot..\$ 125.00		
D. Accessory Structure Including but not limited to shed, pole barn, detached garage		
1. Residential		
a) 200 square feet or less Zoning Permit	Zoning Permit	
b) 201 square feet or greater	Plus \$0.15/square foot..\$	130.00
2. Non-Residential		
a) 200 square feet or less.....	\$	150.00
b) 201 square feet and above	Plus \$0.20/square foot..\$	140.00
E. Roofing		
1. Residential	\$	100.00
2. Non-Residential	\$	300.00
F. Swimming Pool		
a) Above-Ground (over 24" high) & Spas.....	\$	150.00
b) In-Ground.....	\$	500.00
G. Electrical Third Party Agency Fees & Procedure		
1. Residential Administrative Fee.....	\$	40.00
2. Non-Residential Administrative Fee	\$	60.00
H. Plumbing		
1. Residential	Plus \$10.00/fixture..\$	75.00
2. Non-Residential	Plus \$10.00/fixture..\$	100.00
3. Sewer Lateral Inspection & Connection	each..\$	150.00
I. Mechanical Including but not limited to heating, cooling, gas & oil fueled burners, wood stoves, fireplace inserts. Must be reviewed for energy conservation regulations Plus if applicable plan review fee as determined by third party agency.		
1. Residential New or Alteration	\$	100.00
2. Non-Residential New or Alternation	\$	110.00
J. Sprinkler System		
1. Residential New or Replacement	Plus \$10.00/sprinkler head..\$	100.00
2. Non-Residential New or Replacement	Plus \$10.00/sprinkler head..\$	150.00

IV. USE & OCCUPANCY

A. Residential

1. New Construction.....	per unit..\$	90.00
2. Addition or Alteration	\$	75.00
3. Re-Occupancy (re-sale).....	per unit..\$	85.00

B. Non-Residential

1. New Construction.....	\$	115.00
2. Addition or Alteration	\$	100.00
3. Re-Occupancy (rental).....	per unit..\$	110.00

V. GENERAL Residential, Non-Residential, Agricultural

A. Construction Trailer	Plus \$1,000.00 escrow..per trailer..	\$ 500.00
B. Fireworks Display (public)		\$ 500.00
C. Flood Plain Permit	Plus \$1,500 escrow..	\$ 200.00
D. Issued Building Permit Voided	Township retains 1/3 of the fee	
E. Miscellaneous Permit Minimum		\$ 65.00
F. PA Act 45 UCC and UCC Administrative Fee		\$ 6.00
G. Annual Plumbing License		\$ 50.00
H. Re-Inspection as a result of incompleteness or improper work		\$ 100.00
I. Working without a Permit increases permit fee by		double

VI. HEARINGS

A. **Board of Supervisors** **Plus \$1,500** escrow

1. Conditional Use		
a) Residential.....		\$ 850.00
b) Non-Residential.....		\$ 2,000.00
c) Continuance due prior to each additional hearing.....	50% of original filling fee	
2. Zoning Amendment Request		
a) Residential & Non-Residential Zoning Amendments.....		\$ 750.00
b) Curative Amendments		\$ 7,500.00
c) Continuance due prior to each additional hearing.....	50% of original filling fee	

B. **Zoning Hearing Board**

1. Residential		\$ 900.00
2. Substantive Challenge Residential or Non-Residential		\$ 7,500.00
3. Non-Residential		\$ 2,000.00
4. Hearing Continuance due prior to each additional hearing.....	50% of original filing fee	

C. **UCC Board of Appeal** **Plus \$1,500** escrow

1. Residential		\$ 500.00
2. Non-Residential		\$ 800.00

VII. SUBDIVISION AND LAND DEVELOPMENT

A. **Sketch Plan Review** Not Required

1. Filing		\$ 500.00
2. Escrow	Separate Check..	\$ 3,000.00

B. **Lot Line Change**

1. Preliminary		\$ 400.00
2. Escrow	Separate Check..	\$ 3,000.00
3. Final		\$ 200.00

C. **Residential Minor Subdivision (2 lots)**

1. Preliminary		\$ 800.00
2. Escrow	Separate Check..	\$ 3,000.00
3. Final		\$ 400.00

D. Residential Major Subdivision and Residential Land Development

- 1. Preliminary **Plus** \$100.00 per lot or dwelling unit..\$ 1,100.00
- 2. Escrow Separate Check..\$ 7,500.00
- 3. Final **Plus** \$50.00 per lot or dwelling unit..\$ 550.00

E. Non-Residential Land Development

- 1. Preliminary \$ 1,500.00
- 2. Escrow Separate Check..\$ 7,500.00
- 3. Final \$ 550.00

F. Plan of Substitution

Following a formal withdrawal of either a Preliminary or a Final Plan of Subdivision or Land Development 15% of the original fee shall be submitted with the plan of substitution submittal.

G. Recreation Fee In-Lieu-Of

When approved by the Board of Supervisors, a fee-in-lieu of the dedication of recreation land and/or recreation facilities may be accepted. The fee is set at \$56,000 per required acre of recreation land or \$1,900 per dwelling unit, whichever is greater.

H. Request for Waiver of Land Development

Subject to stormwater management, grading, parking, hop, Contract for Professional Service or other permits/escrow as determined..... **Plus** 1,000 Escrow..\$ 825.00

VIII. ESCROW AS REQUIRED

In addition to application filing fees, when applicant required to furnish an escrow fund a Contract for Professional Services Agreement must be executed to pay the Professional Fees and other costs incurred in reviewing the plans and processing the application. Applicant further agrees that the Township charges ten percent (10%) of the amount of any engineering, legal or other service bills rendered to the Township in connection with the project as a cost of administering said funds and processing the application. The amount of the escrow fund must be an amount equal to 50 percent (50%) of the original amount in order for work on the project to proceed. In the event that the applicant disputes the amount of any such expenses in connection with the review of the application, report and/or inspection of the improvements, the applicant shall notify the municipality within 14 days of the applicant’s receipt of the billed expense in accordance with Municipalities Planning Code, as amended. Dispute procedures shall be in accordance with the Municipalities Planning Code, as amended.

Upon completion of the review, whether the application is approved or rejected, any monies not expended in the review shall be refunded to the applicant upon submittal of Escrow Return Request form minus \$50.00 closing charge. Fees in excess of the escrow fund will be charged to the applicant.

- A. **Minimum Miscellaneous Escrow when required and not specified** \$ 1,000.00

IX. STORMWATER MANAGEMENT

A. Drainage / Stormwater Management Review

- 1. Filing \$ 100.00
- 2. Escrow \$ 800.00

- B. **Stormwater Maintenance**..... \$ 500.00

C. Stormwater Capital Management Fund

- 1. Per Residential Lot..... \$ 750.00
- 2. Land Dev Non-Residential 2,000 square feet or less impervious surface \$ 850.00
- 3. Land Dev Non-Residential 2,000 square feet or greater impervious surface \$ 850.00

Plus \$0.50/square foot

X. HIGHWAY OCCUPANCY

A. **Road Occupancy**

- 1. All Vehicular Entrances onto Proposed or Existing Township Roads \$ 125.00
- 2. Temporary Construction Entrance **Plus** 2,500 escrow \$ 125.00
- 3. Replacement of Driveway Pipe **Plus** Cost of Materials & Executed Contract..\$ 400.00

B. **Street Cut, Street Opening, Street Construction, Street Excavation**

Plus escrow as deemed necessary by the Township to guarantee satisfactory restoration of road and or right-of-way

- 1. Right of Way \$ 1,000.00
- 2. Street Cut/Opening \$ 175.00

XI. PARK & RECREATION

A. **General Park Usage and Pavilion Use**

- 1. 1 to 25 people..... \$ 45.00
- 2. 26 to 75 people \$ 85.00

B. **Escrow** Per Field / Facility Reserved..\$ 100.00

C. **Seasonal Field Maintenance** Per Month / Per Field..\$ 150.00

D. **Annual Seasonal Permit** Per Field..\$ 500.00

E. **Penalty**

- 1. Use of Athletic Field for organized sport without a permit Per Field / Incident..\$ 200.00
- 2. First Notice-penalty will be waived if apply for and receive the appropriate permit

XII. SEWER

A. **Act 537 Planning Module Review (No SALDO)**

- 1. Application..... \$ 500.00
- 2. Escrow \$ 1,500.00

B. **Sewer Use per EDU Annually**

- 1. Residential \$ 580.00
- 2. Non-Residential..... \$ 650.00

C. **Sewer Reservation per EDU Annually**

- 1. Residential \$ 350.00
- 2. Non-Residential \$ 500.00

D. **Sewer (Chapter 18)**

- 1. Sewer Tapping and Connection..... Per EDU..\$ 6,471.00
- 2. EDU Administrative Fee Per EDU..\$ 75.00
- 3. Sewer Lateral Construction \$ 2,125.00
- 4. Sewer Certification Each..\$ 35.00
- 5. Sewer Service Request **Plus** Escrow..\$ 75.00

E. **Holding Tank**

- 1. Fee \$ 300.00
- 2. Escrow \$ 1,500.00

F. **Wastewater Treatment Right to appeal (Chapter 18)**

- 1. Appellant Filing Fee \$ 300.00

XIII. STREET LIGHT DISTRICT

A. **Annual Assessment** per Household in District\$ 41.00

XIV. TAX SERVICE

A. **Bill Reproduction**\$ 5.00

B. **Certification**\$ 35.00

XV. ADMINISTRATIVE, PUBLICATION, MAP AND OTHER

A. Administrative

1. Certified Letter each..\$ 10.00

2. Contract for Professional Service**Plus** escrow..\$ 100.00

3. Credit Card Convenience Charge per Third-Party

4. Past-Due Penalty on unpaid balance after 30-days.. 10%

5. Returned Check (includes returned checks to Tax Collector) \$ 40.00

6. Schedule of Attorney Fee Per Ordinance 263

B. Public Record

1. Certified Copy or Written Verification

a) Certified photo copies **Plus** \$.25 per side..\$ 25.00

b) Residential verification of permit/approval extensions \$ 100.00

c) Non-residential verification of permit/approval extensions \$ 500.00

2. Fax Per Side..\$ 0.25

3. CD/DVD..... Each..\$ 3.00

4. Letter and Legal Size Copy black & white..... Per Side..\$ 0.25

5. Letter and Legal Size Copy color..... Per Side..\$ 0.50

6. Ledger Size (11" x 17") Copy Per Side..\$ 0.50

7. Plan Sheet – Large (45" x 35" maximum)..... Per Side..\$ 25.00

8. Plan Sheet – Medium (common plan size or 37" x 25" maximum)..... Per Side..\$ 15.00

C. Publication

1. Act 537 Plan\$ 100.00

2. Code of Ordinance Supplement each \$ 50.00

3. Code of Ordinance.....\$ 300.00

4. Comprehensive Plan.....\$ 100.00

5. Open Space Plan.....\$ 50.00

6. Stormwater Management Plan\$ 80.00

7. Subdivision Ordinance.....\$ 100.00

8. Zoning Ordinance\$ 100.00

**EAST ROCKHILL TOWNSHIP
BUCKS COUNTY, PENNSYLVANIA**

RESOLUTION NO. 2021-18

**A RESOLUTION ADOPTING AND ENACTING THE
ANNUAL BUDGET FOR THE TOWNSHIP OF EAST ROCKHILL
FOR THE YEAR 2022**

TOTAL REVENUES: \$5,895,425

TOTAL EXPENDITURES: \$5,895,425

WHEREAS, Section 3202(a) of the Second Class Township Code provides that the Board of Supervisors shall annually prepare a proposed budget for all funds for the ensuring year, and

WHEREAS, the Board of Supervisors of East Rockhill Township prepared a proposed budget for the year 2022 and gave public notice as required under Section 3202(b); and

WHEREAS, the proposed budget has been available to the public for inspection for twenty (20) days;

NOW, THEREFORE, BE IT AND IT IS HEREBY RESOLVED AND ENACTED, this 23rd day of November, 2021, that the East Rockhill Township Board of Supervisors hereby adopts the final budget as heretofore proposed with total revenues for all funds totaling Five Million Eight Hundred Ninety-Five Thousand Four Hundred and Twenty-Five Dollars (\$5,895,425.00) and expenditures for all funds totaling Five Million Eight Hundred Ninety-Five Thousand Four Hundred Twenty-Five Dollars (\$5,895,425.00).

**EAST ROCKHILL TOWNSHIP
BOARD OF SUPERVISORS**

David R. Nyman, Chairman

Gary W. Volovnik, vice-Chairman

James C. Nietupski, Member

Attest:

Marianne K. Morano, Manager

DRAFT

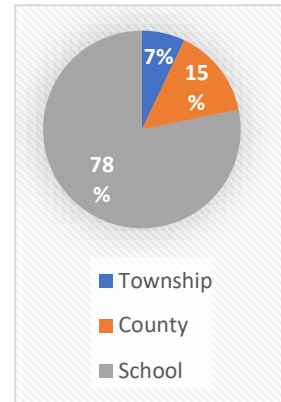
EAST ROCKHILL TOWNSHIP

2022 BUDGET SUMMARY

FUND	BUDGETED TOTALS				% of Change 2021 to 2022
	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>	
General Fund	1,969,473	2,008,925	2,059,479	2,333,733	13.3%
Special Revenue Funds:					
Fire	123,400	118,600	118,200	111,500	-5.6%
Street Light	21,820	21,930	21,830	21,830	0%
State Liquid Fuels	299,622	317,260	269,204	260,372	-3.3%
Open Space	443,000	460,000	455,000	506,000	11.2%
Capital Projects:					
Capital Improvement	90,950	91,800	91,800	93,100	1.4%
Capital Reserve	25,700	78,000	59,600	440,618	639.3%
Debt Service:					
Building	91,050	109,717	133,156	151,981	14.1%
Enterprise:					
Sewer	785,506	842,950	801,207	1,920,961	139.8%
Park & Rec/Driving Range	45,700	45,730	46,230	55,330	19.7%
Totals:	\$ 3,896,221	\$ 4,094,912	\$ 4,055,706	5,895,425	45.4%

Real Estate Millage

	2019	2020	2021	2022	40,000 Assessed Value
General Fund	8.725	8.725	8.725	8.725	\$ 349.00
Fire Fund	1.00	1.00	1.00	1.00	\$ 40.00
Building Debt	1.26	1.26	1.26	1.26	\$ 50.40
Capital Improvement Fund	1.25	1.25	1.25	1.25	\$ 50.00
			Township	12.235	\$ 489
			County	25.45	\$ 1,018
			School	135.2555	\$ 5,410
					\$ 6,917



Other Revenue Sources

	2018	2019	2020	2021	2022
Earned Income – General Fund	0.50%	0.50%	0.50%	0.50%	0.50%
Earned Income – Open Space Fund	0.25%	0.25%	0.25%	0.25%	0.25%
Local Service <i>Employed in ERT earning over \$12,000</i>	\$ 52.00	\$ 52.00	\$ 52.00	\$ 52.00	\$ 52.00
Street Light District	\$ 41.00	\$ 41.00	\$ 41.00	\$ 41.00	\$ 41.00
Sewer Rates <i>–per quarter</i>					
Residential	\$ 120.00	\$ 130.00	\$ 130.00	\$ 145.00	\$ 145.00
Non-Residential	\$ 135.00	\$ 145.00	\$ 145.00	\$ 162.50	\$ 162.50

2021 Median Home Value:	\$ 346,000	Township Roads	36.81
2020 Census Population	5,819	State Roads	<u>11.19</u>
Area in Square Miles	12.95	Total Roads	48.00

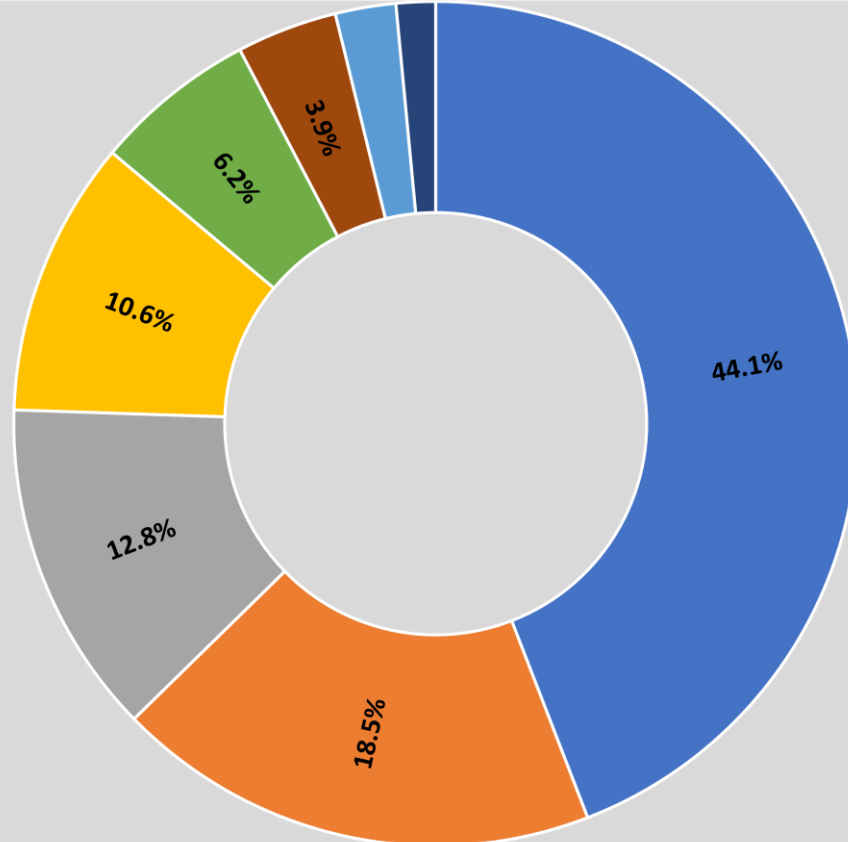




East Rockhill Township

- Public Safety
- Maintenance
- Consultants
- Administration
- Legislation & Tax Collection
- Property Maintenance
- Yard Waste & Stormwater
- Infrastructure Improvement

Where 2022 General Fund Dollars are to be Spent



**EAST ROCKHILL TOWNSHIP
BUCKS COUNTY, PENNSYLVANIA**

RESOLUTION NO. 2021-19

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF
EAST ROCKHILL TOWNSHIP, BUCKS COUNTY,
IN THE COMMONWEALTH OF PENNSYLVANIA,
FIXING THE REAL ESTATE TAX LEVY RATES FOR THE YEAR 2022**

BE IT RESOLVED AND ENACTED, by the Board of Supervisors of East Rockhill Township, Bucks County, Commonwealth of Pennsylvania:

Section 1:

That a tax be and is hereby levied on all real property within the Township subject to taxation for the fiscal year 2022, as follows:

For General Purposes, the sum of	8.725 mill
On each dollar of assessed valuation, or the sum of.....	0.8725 cent
On each one hundred dollars of assessed valuation.	
For Fire Protection purposes, the sum of.....	1.0 mill
On each dollar of assessed valuation, or the sum of.....	0.1 cent
On each one hundred dollars of assessed valuation.	
For Building Debt Service purposes, the sum of	1.26 mill
On each dollar of assessed valuation, or the sum of.....	0.126 cent
On each one hundred dollars of assessed valuation.	
For Permanent Capital Improvement Fund purposes, the sum of.....	1.25 mill
On each dollar of assessed valuation, or the sum of.....	0.125 cent
On each one hundred dollars of assessed valuation	

TOTAL RATE OF 12.235 MILLS ON EACH DOLLAR OF ASSESSED VALUATION OR THE SUM OF ONE POINT TWO, TWO, THREE, FIVE (1.2235) CENTS ON EACH ONE HUNDRED DOLLARS OF ASSESSED REAL ESTATE VALUE.

Section 2:

That any Resolution, part of Resolution, conflicting with this Resolution and the same is hereby repealed insofar as the same affects this Resolution.

ADOPTED THIS 23rd day of November A.D. 2021.

**EAST ROCKHILL TOWNSHIP
BOARD OF SUPERVISORS**

ATTEST:

Marianne K. Morano, Manager

David R. Nyman, Chairperson

Gary W. Volovnik, Vice-Chairperson

James C. Nietupski, Member

DRAFT