

East Rockhill Township Board of Supervisors

December 8, 2015

Regular Business Meeting Minutes

The regular business meeting of the East Rockhill Township Board of Supervisors was held at 7:00p.m. on December 8, 2015 in the Township meeting room at the East Rockhill Township Municipal Building, 1622 North Ridge Road, Perkasie, PA 18944.

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| Present: | David Nyman | Chairperson |
| | Gary Volovnik | Vice-Chairperson |
| | Jim Nietupski | Member |
| | Marianne Morano | Township Manager |
| | Patrick Armstrong, Esq. | Township Solicitor |
| | C. Robert Wynn, P.E. | Township Engineer |
| | Jeff Scholl | Public Works Director |

The meeting was called to order at 7:00p.m. by Mr. Nyman with the Pledge of Allegiance.

Approval of Minutes from November 10, 2015 Regular Meeting

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to adopt the meeting minutes from the Board of Supervisors' November 10, 2015 Regular Meeting. With no additional discussion, all present voted in favor.

Payment of the Bills

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to approve payment of Bills List dated December 4, 2015 totaling \$ 127,813.69. With no additional discussion, all present voted in favor.

Public Comment #1

- Sue Furlong, West Rockhill Township resident, videotaped the meeting and expressed opposition to the Penridge School District partnering with East Rockhill Township for a proposed walking / bike trail through Penridge School District Property to the Willard H. Markey Park and wanted the financial burden of the path to be on East Rockhill residents.
- Robert Linden, West Rockhill Township resident, opposed school dollars being spent on the proposed path from Penridge School District to the Willard H. Markey Centennial Park.

Township Manager's Report: Marianne Morano

Resolution 2015-16 Recognizing West Rockhill Supervisor John Mann

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to adopt Resolution 2015-16 recognizing West Rockhill Supervisor John Mann as presented. With no additional discussion, all present voted in favor.

Resolution 2015-17 adopting a Final 2016 Budget was presented. It was noted the Fire Tax Fund and Street Light Assessment Fund were removed from General Fund. No public comments were received.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to adopt Resolution 2015-17 adopting the Final 2016 Budget in the amount of \$3,776,753 in revenue and \$3,776,753 in expenses for all funds. With no additional discussion, all present voted in favor.

Resolution 2015-18 Fixing the Real Estate Tax Rate for 2016.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to adopt Resolution 2015-18 fixing the Real Estate Tax Rate for 2016 at 6.725 mills for general purposes; 1.0 mill for Fire Protection; 1.26 mills for Police Building Debt Service; 1.25 mills for Capital Improvement (former Infrastructure). With no additional discussion, all present voted in favor.

Resolution 2015-19 Street Light Assessment.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to adopt Resolution 2015-19, setting the Street Light Assessment at \$38.00 per designated property for 2016. With no additional discussion, all present voted in favor.

Resolution 2015-20 Fixing the East Rockhill Township Fees for 2016.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to adopt Resolution 2015-20 contingent on junk dealer wording updated to salvage/recycling dealer and setting the fees for 2016 as presented. With no additional discussion, all present voted in favor.

Heritage Conservancy Baseline Proposal in the amount of \$1,570.06 for baseline documentation for the Tohickon Campground property.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to approve the baseline proposal in an amount not to exceed \$1,570.06 as presented. With no additional discussion, all present voted in favor.

Auditor Engagement Letter from Dunlap and Associates to perform the 2015 audit. It was noted additional expenses were for GASB 68 compliance and that Dunlap has typically come in under their estimate.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to authorize the Chairman to execute the Dunlap and Associates engagement letter. With no additional discussion, all present voted in favor.

Escrow Closures. Mrs. Morano presented to the Board escrow accounts that have funds to be returned and accounts unable to collect a balance due. No action was taken.

CD in the amount of \$595,000.00 with a December 12, 2015 maturity date. Current value of the CD is \$599,561.69. Consensus of the Board was to close the CD with interest to Capital Reserve Fund, Police Headquarter Fund and Open Space Fund as allocated.

On motion by Mr. Volovnik, seconded by Mr. Nyman, to approve a CD investment of \$160,000.00 from the Police Headquarter Debt fund for 24-months at a rate of 0.70% as presented. With no additional discussion, all present voted in favor.

Checking accounts for the new Open Space Maintenance account and the name change from Infrastructure to Capital Improvement account is available for Board signature.

January Meeting Schedule. A reorganization meeting is scheduled for January 4, 2016 at 6:15pm. A meeting date of January 12 or 19, 2016 will be placed on the website calendar for a Regular Meeting.

Mrs. Morano requested an Executive Session to discuss real estate.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to approve the Township Manager Report. With no additional discussion, all present voted in favor.

Public Works Report: Jeff Scholl

Mr. Scholl updated the Board on Public Works activities in November. Of note, leaf collection will be completed this week and speed limit signs on Covered Bridge Road have been installed. Mr. Scholl's report is on file.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to approve the Township Public Works Report. With no additional discussion, all present voted in favor.

Planning Commission: David Nyman

There was not a Planning Commission meeting in December.

PWTA Report

The November 23, 2015 Pennridge Wastewater Treatment Authority draft minutes were distributed to the Board. The PWTA minutes and flows are on file.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Pennridge Wastewater Treatment Authority Report. With no additional discussion, all present voted in favor.

PACC Report: David Nyman

There was no meeting in November. The next meeting will be held January 25, 2016.

Police Commission Report: Jim Nietupski

Mr. Nietupski shared the November Pennridge Regional Police report. Of note, the Commission transferred \$100,000 to cash reserve account and Sgt. Rodney Blake will be promoted to Chief at the December 23, 2015 meeting. The report is on file.

On motion by Mr. Volovnik, seconded by Mr. Nyman, to approve the Police Commission Report. With no additional discussion, all present voted in favor.

Engineer Report: C. Robert Wynn, P.E.

Subdivision Plan Review Status: The November 25, 2015 Plan Review Status report is in the Board's packets. No action is necessary.

Carr & Duff Extension Request.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to approve a 60-day time extension from the contract completion date of November 22, 2015 due to delays in pole fabrication. With no additional discussion, all present voted in favor.

Mr. Wynn advised the Board that PennDOT will be completing all line striping except for stop bars which was in the Carr & Duff contract for \$17,900. Several trees must be removed to provide sight-distance along SR313 and can be paid for with grant monies. Public Works will coordinate the tree removal with the assistance of Police for traffic control.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Township Engineer's Report. With no additional discussion, all present voted in favor.

Solicitor Report: Patrick Armstrong, Esq.

Resolution 2015-21 Public Safety Administrative Committee granting the Township Manager permission to serve on the Public Safety Administrative Committee overseeing the Pennridge Regional Police Department with West Rockhill Township Manager and Pennridge Regional Police Chief.

On motion by Mr. Volovnik, seconded by Mr. Nietupski, to adopt Resolution 2015-21 granting the Manager permission to serve on the Public Safety Administrative Committee as presented. With no additional discussion, all present voted in favor.

Mr. Armstrong requested Executive Session to discuss two litigation matters.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Township Solicitor's Report. With no additional discussion, all present voted in favor.

Department and Emergency Services Reports

Department Services Reports listed on the agenda were noted as received. Copies are on file.

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to acknowledge receipt of the Department and Service Reports. With no additional discussion, all present voted in favor.

New or Other Business – Supervisor Items

- Mr. Nietupski – the Pennridge School District should pay for the entire walking path due to the location being on school property and that the \$1000 Pennridge School District donation should be returned.
- Mr. Volovnik – the walking path is preliminary but it is worth evaluating and the \$1000 donation should not be returned.

- Mr. Nyman – during Pennridge School District land development process East Rockhill could have treated the School as a Developer and required construction of the path as part of land development approval. He regretted the intimidation tactics of video-taping the meeting.
- Mr. Nyman – announced a F.I.S.H. toy donation box is in the Municipal lobby through Pennridge Chamber benefiting local families in need.
- Mr. Nietupski – announced Pennridge Regional Police Department is holding a Holiday Hangout on December 12 from 10am-1pm at Headquarters.

Public Comment #2:

- Robert Linden, West Rockhill Township resident, commented about a letter to the editor by Mr. Nyman.
- Sue Furlong, West Rockhill Township resident, stated that East Rockhill should have set monies aside since 2000 when the Pennridge Area Greenway Plan was implemented.

Adjournment

On motion by Mr. Nietupski, seconded by Mr. Volovnik, to adjourn into Executive Session. With no additional discussion, the meeting was adjourned at 8:55p.m.

Respectfully submitted,

Marianne Morano
Township Manager