

**East Rockhill Township Board of Supervisors**

**September 13, 2016**

**Regular Business Meeting Minutes**

The regular business meeting of the East Rockhill Township Board of Supervisors was held at 7:00p.m. on September 13, 2016 following the budget work session in the Township meeting room at the East Rockhill Township Municipal Building, 1622 North Ridge Road, Perkasie, PA 18944.

Present:	David Nyman	Chairperson
	Gary Volovnik	Vice-Chairperson
	Jim Nietupski	Member
	Marianne Morano	Township Manager
	Mary Eberle, Esq.	Township Solicitor
	Steve Baluh	Township Engineer
	Jeff Scholl	Public Works Director

The meeting was called to order at 7:00p.m. by Mr. Nyman with the Pledge of Allegiance.

**Approval of Minutes**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to adopt the meeting minutes from the Board of Supervisors' August 9, 2016 Regular Meeting. With no additional discussion, all present voted in favor.

**Payment of the Bills**

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to approve payment of Bills List dated September 9, 2016 totaling \$527,033.01. With no additional discussion, all present voted in favor.

**Public Comment #1**

There was none.

**Township Manager's Report: Marianne Morano**

**Zoning Hearing Application for Karl Foreman at 1200 Butler Lane:** The applicant is seeking to construct an approximate 8,100 square foot horse stable, an 18,000 square foot indoor riding arena with associated outdoor facilities and a second residential dwelling. Seeking relief from Zoning Ordinance Section §27-304.A5.e to allow for an impervious surface ratio of 6.77% where 3% is permitted and Section 27-304.A8.b to permit .06 dwelling units per acre where the maximum density is .033 dwelling units per acre. Following discussion, it is the consensus of the Board not to take a position in regard to the Zoning Hearing Application.

**Zoning Officer Appointment:**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to appoint Marianne Morano as Zoning Officer with an annual salary increase of \$7,000 effective immediately. With no additional discussion, all present voted in favor.

**Full-Time Employment:**

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to approve Mrs. Morano's action, granting Gina Wooler, Administrative Assistant, full-time status as of August 10, 2016 with an annual increase of \$2,080, Mrs. Wooler has declined health care benefits. With no additional discussion, all present voted in favor.

**Minimum Municipal Obligation Resolution 2016-13 and 2016-14:** Resolutions adopting the 2016 Minimum Municipal Obligation (MMO) for the East Rockhill Township Non-Uniform Pension Plans.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to adopt Resolution 2016-13 Non-Uniform Municipal Obligation. With no additional discussion, all present voted in favor.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to adopt Resolution 2016-14 Non-Uniform Municipal Obligation cash balance plan. With no additional discussion, all present voted in favor.

**Pennridge School District Antenna Request:** Amending approval given February 16, 2016 to place a repeater system with an antenna at the Municipal sub-station. The request is to change the 2-way radio antenna from a 40'-50' wooden telephone pole to a 50' metal tower with a 2' x 2' cement base. Mr. Armstrong and Mrs. Morano will contact the cell tower owner for possible placement of the antenna on the cell tower as allowed on the current tower lease. A hold harmless agreement with Pennridge School District is to be executed.

**Trash District Bid Documents:** Bid documents for 2017-2020 with two additional optional years were presented to the Board for the trash district and an option for Township residents to sign up outside of the trash district. Minor changes were requested, increase the recycling tote size for 26 gallon to 96 gallon or larger and the pay-per-bag option bulky waste collection per a fee schedule.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve advertising the Trash Bid documents as presented with the minor revisions. With no additional discussion, all present voted in favor.

**Stormwater Ordinance Amendment:** Clarification of Ordinance Section 26-305.I.A. replacing the words *adoptive date* with the calendar date and an appendix typographical correction.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to authorize advertising the Stormwater Ordinance amendment as presented. With no additional discussion, all present voted in favor.

**Supervisor Meeting Schedule:** The consensus of the Board was to establish a meeting date for the third Tuesday of every month starting with the November 15 Regular meeting until further notice.

Mrs. Morano requested an Executive Session to discuss personnel and real estate acquisition.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Township Manager Report. With no additional discussion, all present voted in favor.

### **Public Works Report**

Public Works activities in August 2016 were provided to the Board. Of note, a section of Branch Road received an overlay in-house with the assistance of neighboring municipalities, Hillendale and East Rock Road will also receive an overlay in-house; the new chipper has been received and is being utilized on a regular basis trimming trees along Township roads. Mr. Nietupski inquired as to the ownership of the guiderail at the iron bridge on Branch Road. It is County owned. It was noted a section of Tunnel Road and Park Avenue were paved with PennDOT as part of a cooperative project. The Public Works report is on file.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Township Public Works Report. With no additional discussion, all present voted in favor.

### **Planning Commission: David Nyman**

Mr. Nyman noted there was no Planning Commission meeting in September.

**Pennridge Community Center Report: David Nyman**

The September – October 2016 Pennridge Community Center Newsletter is in the Board's packets and available for the public.

**PWTA Report: John Cressman**

Mr. Cressman reviewed the draft August 22, 2016 Pennridge Wastewater Treatment Authority meeting minutes and the July 2016 flows. The September meeting will be held at Perkasio Regional Authority headquarters while renovations take place at the plant.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Pennridge Wastewater Treatment Authority report. With no additional discussion, all present voted in favor

**PACC Report: David Nyman**

There was no meeting in July. The next meeting is scheduled for September 22, 2016.

**Police Commission Report: Gary Volovnik**

Mr. Volovnik shared the August, 2016 activities by the Pennridge Regional Police Department. Of note, the 2017 budget was approved with a reduced municipal allocation, Officer Hallman retired after 29 years of service, a 5K run and walk will be held September 24 at Willard H. Markey Park with all proceeds to Pennridge Fish and NOVA, the Public Safety Committee's oversight has provided reductions in expenses and will continue in 2017. The report is on file.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Pennridge Regional Police Commission report as presented. With no additional discussion, all present voted in favor.

**Engineer Report: Steve Baluh**

**Subdivision Plan Review Status:** Review dated August 29, 2016 is in the Board's packets. No action is necessary.

**Fox Hill Development:** Mr. Robert Padfield, Bucks County Bank (developer), was present to update the Board. The Bank will proceed with completing improvements and hope to dedicate the roadway in the spring of 2017. All lots have completed construction except for Lot 1 which has been sold. A letter from the owner of Lot 1 states construction will not take place for three years. Lot 1 construction will not damage infrastructure. Consensus of the Board was to continue completing punch list items and escrow releases will occur per procedure.

**Pump Station Cost Estimate Proposal:** A not-to-exceed cost of \$5,700 from Gannett Fleming to prepare a conceptual level cost estimate for the replacement/upgrade of the Township's Wastewater Pumping Station on Three Mile Run Road was reviewed by the Board. Another engineering firm will be contacted for a second cost estimate.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve authorization moving forward with the best pricing for a conceptual level cost estimate for the replacement/ upgrade of the Township's Wastewater Pumping Station on Three Mile Run Road. With no additional discussion, all present voted in favor.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to approve the Township Engineer report as presented. With no additional discussion, all present voted in favor.

**Solicitor Report: Mary Eberle, Esq.**

**Wisner Subdivision:** Escrow Voucher authorization No. 6 dated September 13, 2016 payable to Debra L. Wisner, Administratrix of the Estate of Elaine M. Wisner in the amount of \$19,700.65 for release of remaining funds of Letter of Credit.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve release of the Escrow Voucher dated September 13, 2016 as presented. With no additional discussion, all present voted in favor.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Township Solicitor report as presented. With no additional discussion, all present voted in favor.

**Department and Emergency Services Reports**

Department and Services Reports listed on the agenda were noted as received. Copies are on file.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to acknowledge receipt of the Department and Service Reports. With no additional discussion, all present voted in favor.

**New or Other Business – Supervisor Items**

- Mr. Nietupski asked for a policy change to have all three Board of Supervisor signatures on all documents, none with just the Chairperson. All approvals for signed documents are noted in minutes as approved by the whole Board; therefore the majority of the Board disagreed with Mr. Nietupski's request.

**Public Comment #2:**

- John Cressman, Shale Circle, asked for an update on the Penridge Airport. No plans have been submitted to the Township and the site is zoned Industrial.
- Dave Worthington, Perkasio Fire Department Chief, staffing the East Rockhill sub-station continues to be a challenge because of declining membership. Efforts continue for recruitment, but closing the sub-station and moving the truck to the Fire Department headquarters in Perkasio may be necessary.

**Adjournment**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to adjourn the meeting into Executive Session. With no additional discussion, the meeting was adjourned at 8:37p.m.

Respectfully submitted,

Marianne Morano  
Township Manager