

## **East Rockhill Township Board of Supervisors**

**March 10, 2015**

### **Regular Business Meeting Minutes**

The regular business meeting of the East Rockhill Township Board of Supervisors was held at 7:00p.m. on March 10, 2015 in the Township meeting room at the East Rockhill Township Municipal Building, 1622 North Ridge Road, Perkasie, PA 18944.

Present:	David Nyman	Chairperson
	Gary Volovnik	Vice-Chairperson
	Jim Nietupski	Member
	Marianne Morano	Township Manager
	Patrick Armstrong, Esq.	Township Solicitor
	C. Robert Wynn, P.E.	Township Engineer
	Jeff Scholl	Public Works Director

The meeting was called to order at 7:01p.m. by Mr. Nyman with the Pledge of Allegiance.

#### **Approval of Minutes from February Regular Meeting**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to adopt the meeting minutes from the Board of Supervisors' February 10, 2015 Regular Meeting. With no additional discussion, all present voted in favor.

#### **Payment of the Bills**

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to approve payment of Bills List dated March 6, 2015 totaling \$161,503.00. With no additional discussion, all present voted in favor.

#### **Public Comment #1**

- Hans Schnitzler, 16 Stone Edge Road, asked about the plans for re-paving Three Mile Run Road.
- Jeff Sklarow, 9 Stone Edge Road, also expressed concern about when the Township would address the paving of Three Mile Run Road and expressed concern that residents across from path on Three Mile Run Road are pushing their driveway snow on the path and inhibiting drainage along the road as well.

Three Mile Run Road pothole repair is ongoing until planned re-paving can occur as the weather dictates. Township staff will send a letter to residents advising them to not deposit snow on path or cause runoff to collect on the road.

#### **Township Manager's Report: Marianne Morano**

**Zoning Hearing Application for Graham Feralio owner of 2326 North Ridge Road:** Seeking relief from B22, I(4) which does not permit an accessory family apartment to be located in an accessory structure and relief from the Zoning Hearing Board January 9, 2008

decision regarding height limitation and the restriction that an accessory structure shall not contain any permanent living space.

The Board requested approval be conditioned upon septic system approval from Bucks County Board of Health and the use be restricted to family only.

**Resolution 2015-08:** Support for legislative action to exclude the imposition of Real Estate Transfer Tax on the municipal purchase of conservation easements (SB 556).

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to adopt Resolution 2015-08 approving supporting legislation action to exclude imposition of real estate transfer tax on Municipal purchases of Conservation Easements. With no additional discussion, all present voted in favor.

**Resolution 2015-09:** Authorizing the destruction of specific Township records as set forth in the Municipal Records Manual.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to adopt Resolution 2015-09 approving the destruction of specific township records contingent on 2007 sewer loan documents not being destroyed. With no additional discussion, all present voted in favor.

**IT Agreement: consideration to** approve ETB Remote Monitoring for Township IT management including 24/7 proactive management, reactive support, anti-virus and email protection, backup and disaster recovery for all workstations.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve ETB Services, Inc. Agreement conditioned upon Township Solicitor satisfaction of agreement as presented. With no additional discussion, all present voted in favor.

**Open Space Appraisal:** Consideration of a quote for a potential Open Space preservation for approval.

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to ratify the Manager's engaging Indian Valley Appraisal Company to perform an open space appraisal at a cost not to exceed \$1,900.00. With no additional discussion, all present voted in favor.

**QuickBooks Enterprise:** Mrs. Morano has received notice for a \$900 increase for QuickBooks Enterprise renewal totaling \$1,900 annual expense. The Township Auditors have advised QuickBooks Premier is adequate for Township needs at a lower cost. Due to Enterprise data not being transferrable to Premier, both programs will run simultaneously during the transition and thereafter. It was the consensus of the Board to proceed with letting QuickBooks Enterprise expire with support already paid for until 2017 and purchasing QuickBooks Premier for three computers in August, 2015.

**Executed PennDOT Retro-Reimbursement Agreement:** Executed agreement has been received and all documentation has been delivered as per PennDOT's request. The PennDOT representative anticipates the next communication will be payment. No date has been provided.

**April Meeting Schedule.** The consensus of the Board was to set a meeting date of April 14 for a Regular Meeting.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Township Manager Report. With no additional discussion, all present voted in favor.

**Public Works Report: Jeff Scholl**

Mr. Scholl updated the Board on Public Works activities in February. Of note, skin patching to occur for 2-3 days in April for approximately \$6,000; bid documents are in progress for: re-paving of Three Mile Run Road from Old Bethlehem Pike to Stone Edge Road, oil and chip of Schoolhouse Road, oil and chip of Three Mile Run Road from Schoolhouse to Schwenkmill Roads and oil and chip of Schwenkmill Road from Three Mile Run Road to Ridge Road; application for a grant opportunity through the State Dirt and Gravel Roads program for Butler Lane; and a hot box rental for pothole repair. Mr. Scholl's report is on file.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to approve the Township Public Works Report. With no additional discussion, all present voted in favor.

**Planning Commission: David Nyman**

There was not a Planning Commission meeting in March.

**Pennridge Community Center Report: David Nyman**

The March – April 2015 Pennridge Community Center Newsletter is in the Board's packets and available at the Township Building.

**PWTA Report: John Cressman**

Mr. Cressman reviewed the February 23, 2015 Pennridge Wastewater Treatment Authority draft minutes. Mrs. Morano is to send a letter to Hilltown Township requesting a meeting to discuss the further consideration of the 1998 court stipulated agreement. The PWTA minutes and flows are on file.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Pennridge Wastewater Treatment Authority Report. With no additional discussion, all present voted in favor.

**PACC Report: David Nyman**

Mr. Nyman reviewed the February 26, 2015 PACC notes.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to approve the Pennridge Area Coordinating Committee. With no additional discussion, all present voted in favor.

**Police Commission Report: Jim Nietupski**

Mr. Nietupski shared the February Pennridge Regional Police report. Mr. Nietupski advised the Board that a West Rockhill resident made public comment at the Commission meeting regarding East Rockhill's reported proposed funding of a pedestrian path when there was an allocation decrease to the Police Commission. The resident was advised to attend an

East Rockhill Township Board meeting. The West Rockhill resident was not present, however, Mr. Nyman noted it was his opinion the allocation to the Police Department was contingent upon the historical inequity of service. The report is on file.

Mr. Nietupski requested an executive session to discuss personnel.

**On motion** by Mr. Volovnik, seconded by Mr. Nyman, to approve the Police Commission Report. With no additional discussion, all present voted in favor.

**Engineer Report: C. Robert Wynn, P.E.**

**Subdivision Plan Review Status:** February 28, 2015 Review is in the Board's packets. No action is necessary.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Township Engineer's Report. With no additional discussion, all present voted in favor.

**Solicitor Report: Patrick Armstrong, Esq.**

**Ordinance 281 Uniform Construction Code Joint Board of Appeals:** To amend the Joint Board of Appeals between East Rockhill Township, West Rockhill Township and Dublin Borough to admit Silverdale Borough as a member.

Mr. Armstrong opened the Public Hearing noting it had been advertised. With no Board or public comment, the Hearing was closed.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to adopt Ordinance 281 Uniform Construction Code Joint Board of Appeals as presented. With no additional discussion, all present voted in favor.

Mr. Armstrong announced an Executive Session was held prior to the meeting to discuss real estate acquisition and Mager litigation. He further announced the Board would be meeting in Executive Session following the meeting to discuss Police personnel issues.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Township Solicitor's Report. With no additional discussion, all present voted in favor.

**Department and Emergency Services Reports**

Department Services Reports listed on the agenda were noted. Copies are on file.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to acknowledge receipt of the Department and Service Reports. With no additional discussion, all present voted in favor.

**New or Other Business – Supervisor Items**

There was none.

**Public Comment #2:**

- Graham Feralio, 2326 North Ridge Road, Zoning Hearing Board applicant was present to answer any questions of the Board. There was none.

**Adjournment**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to adjourn into executive session. With no additional discussion, the meeting was adjourned into Executive Session at 8:01p.m.

Respectfully submitted,

Marianne Morano  
Township Manager