

October 28, 2015

Pennridge Regional Police Commission

Agenda

Call Meeting to Order

Pledge of Allegiance

1. **September 23, 2015 Minutes**
Approval of Minutes
2. **Financial Report**
Approval of Financial Report
Approval to Pay Bills
3. **Monthly Chiefs Report**
Approval of Monthly Report
4. **Solicitor's Report**
Approval of Solicitor's Report

Citizen / Guest Comments

5. **Old Business**
2016 PRPD Budget
New Radio System
6. **New Business**
Letter of Appreciation from Recorder of Deeds
Letter of Appreciation from Bucks County Community College
Letter of Appreciation to Officer Seville
Letter of Appreciation to Officer Seville and Officer Ruiz

Citizen / Guest Comments

Adjourn into Executive Session to Discuss Personnel Issues

Next PRPC Meeting: November 19, 2015 *note change*

Chairman
Jim Nietupski

Vice-Chairman
Don Duvall

Secretary-Treasurer
Jay Keyser

Solicitor
John Rice

Officer-in-Charge
Rodney Blake

Next Resolution No.
2015-05

**Pennridge Regional Police
Department**

200 Ridge Rd
Sellersville PA 18960

Business Office: (215)257-5104
Non-Emergency:(215)257-2444

DRAFT

**Pennridge Regional Police Commission
Meeting Minutes
September 23, 2015**

In attendance were Commission Members Jim Nietupski, Don Duvall, and Jay Keyser. Solicitor John Rice was in attendance. The meeting was called to order at 7:00 pm by Chairman Jim Nietupski. Commissioner Nietupski then advised that the Board met on September 8 and September 10 in Executive Session to discuss personnel matters.

Approval of Meeting Minutes:

The Commission approved the August 26, 2015 meeting minutes with no exceptions. Commissioner Nietupski abstained from voting on the minutes because he was not present for the August Meeting.

Financial Report:

Sergeant Blake read the financial report dated September 23, 2015. After payment of the monthly bills totaling \$55,710.66 the total operational account balances equal \$359,261.82. The Cash Reserve Account funds total \$15,009.93.

The Commission also added a bill to the presented bills list. The bill was for \$2,220.00 and was to be paid to the Law Offices of Offit and Kurman.

The Commission approved the financial report and gave approval to pay the monthly bills.

Chief's Report:

Sergeant Blake read the Monthly Report indicating Department activities for August, 2015.

Solicitor's Report:

John Rice advised that the Commission met before the meeting in Executive Session to discuss personnel issues.

Old Business:

Sergeant Blake presented the Board with two estimates that were given to repair the sidewalk in the rear of the police station. It was voted to proceed with the lowest bid offer which was \$3,625 from Trout Brothers Inc. Commissioner Nietupski requested that both East Rockhill and West Rockhill split the bill. Both Commissioner Keyser and Duvall advised that the funds should come from the police department budget. It was then agreed that the police department would pay the bill

Citizen Comment:

None

New Business:

Sergeant Blake read citizen recognition letter which detailed Officer Ruiz's performance on

handling a call of a suspicious person. In brief, resident Seth Weber praised Officer Ruiz for his professionalism when he handled a call at Mr. Weber's farm.

Sergeant Blake then advised the Board that the Perkasie Fire Police were no longer conducting traffic control at the Pennridge HS football games. Sergeant Blake advised that he has been working with PHS Athletic Director David Babb about the issue. Commissioner Nietupski requested Sergeant Blake to check on the fees charged by other municipalities for similar services.

Sergeant Blake then advised the Commission of the Minimum Municipal Obligation Worksheet (MMO) for the Pennridge Regional Police Dept. Pension Plan (09-910-7P, and 09-910-7N) for Plan Year 2016. The Board acknowledged the worksheet as it was presented.

Sergeant Blake then presented the Independent Auditor's Report from Riley, Rodzianko and Clymer for 2014. The acknowledgment letter was signed by both Sergeant Blake and Commissioner Nietupski.

Commissioner Nietupski then advised that the Board had a preliminary balanced budget that was presented to them by Sergeant Blake. The Board advised that they would need to take this budget back to their municipalities for further review and discussion.

Commissioner Duvall then read a prepared statement from the Commission. He stated that in order to eliminate overtime to fill shifts the Board will not approve overtime payment to fill shifts for vacation, sick out or personal day requests. The Board approved that one officer on duty would be sufficient during those times instead of paying the overtime to fill the vacant shifts. Sergeant Blake then asked Commissioner Keyser if this started now or 2016. Commissioner Keyser stated that it started now.

Citizen/Guest Comment:

Ada Miller (resident of Thousand Acre Rd; West Rockhill Twp.) stated that she was unhappy about this decision by the Board and felt that it put the citizens in danger.

Megan Banis-Clemens (resident of Thousand Acre Rd; West Rockhill Twp.) stated that she was confused by the Boards comments because last year they advised that they committed to having two officers on duty. Commissioner Keyser stated that the Board needed to cut overtime. Megan Banis-Clemens stated that this was an officer safety issue. Commissioner Nietupski stated that he disagreed; indicating that if an officer needed assistance other police personnel from other departments could be used.

A motion was made to adjourn the Pennridge Regional Police Commission meeting which was unanimously approved. The meeting was adjourned at 7:35 pm.

An Executive Session was held to discuss personnel issues.