

**Pennridge Regional Police Commission
Meeting Minutes**

June 28, 2017

The regular business meeting of the Pennridge Regional Police Commission was held at 7:00pm on June 28, 2017 in the meeting room at the Pennridge Regional Police Headquarters, 200 Ridge Road, Sellersville, PA 18960.

Present:	Jay Keyser	Commissioner
	Gary Volovnik	Commissioner
	Jim Miller	Commissioner
	Rodney Blake	Chief
	John Rice, Esq.	Solicitor
	Marianne Morano	East Rockhill Township Manager
	Greg Lippincott	West Rockhill Township Manager

The meeting was called to order at 7:00 pm by Mr. Keyser with the Pledge of Allegiance.

Citizen Comment #1

None

Announcements

Solicitor John Rice stated that after the meeting there would be an Executive Session in reference to litigation.

Approval of Minutes from May 24, 2017 Regular Meeting

On motion by Mr. Miller, seconded by Mr. Volovnik, to adopt the meeting minutes from the Pennridge Regional Police Commissions' May 24, 2017 Regular Meeting. With no additional discussion, all present voted in favor.

Financial Report: Chief Blake

Chief Blake read the financial report dated June 28, 2017. After payment of the monthly bills totaling \$68,838.56 the total operational account balances equal \$185,084.79. The cash reserve account funds total \$442,522.79.

On motion by Mr. Miller, seconded by Mr. Volovnik, to approve payment of Bills List dated June 28, 2017 totaling \$68,838.56. With no additional discussion, all present voted in favor.

Chief's Report: Chief Blake

Chief Blake read the monthly report indicating Department activities for the month of May, 2017. The report is on file.

Mr. Keyser advised that his wife was the recent target of an IRS phone scam. He wanted to warn the public of such activity.

On motion by Mr. Volovnik, seconded by Mr. Miller, to approve the Chief's Report as presented. With no additional discussion, all present voted in favor.

Solicitors Report: John B. Rice, Esq.

Mr. Rice presented a proposal from Air Management Technologies to provide corrective measures to the HVAC system at the Pennridge Regional Police Department facility. The estimate for the work totals \$89,800.00.

On motion by Mr. Volovnik, seconded by Mr. Miller, to approve that Air Management Technologies provide the corrective measures to the HVAC system at the Pennridge Regional Police Department facility, totaling \$89,800.00. With no additional discussion, all present voted in favor.

Old Business

Chief Blake announced that at the May 24, 2017 PRPC Meeting the 2018 proposed budget and budget explanation was submitted. Since that time one of the three part-time officers received a full-time job offer, leaving the department with a shortage of officers to cover the street. Chief Blake stated that he has already begun the process to replace the officer in order to maintain three part-time officers, but advised that it is a long process because there would be field training involved. Chief Blake explained that the Department is staffed with 10 full-time officers and 3 part-time officers. He explained that this staffing level leaves the department with a deficit of over 3000 hours that are filled by part time officers or overtime.

Chief Blake stated that the succession plan that was submitted last month with the budget indicates that three officers will be leaving within the next 4-5 years, with an additional officer who is eligible to leave now. In order to maintain adequate staffing levels, Chief Blake suggested that the Commission approve to hire every year and half for the next several years in order to maintain a proper balance of newly hired and veteran officers.

Chief Blake proposed that the 2018 Budget be amended to include the costs of a new hire, and that he be given authorization to draft a letter that will be given to a part-time officer making the officer aware that the PRPC is committed to hire a full-time officer in July of 2018.

On motion by Mr. Keyser, seconded by Mr. Miller, to approve hiring an officer July 2018 and to allow the Chief to give a letter of intent to a part-time officer. With no additional discussion, all present voted in favor.

New Business

Chief Blake announced that the following officers received a letter of recognition;

- Officer Pedro Ruiz was praised by a citizen for how he handled a domestic situation.
- Officer Steven DiGiovanni and Officer Samantha Lehman were praised by Chief Ficco for their assistance with a subject who fired a gun from a vehicle.
- All the Pennridge Officers were recognized from the Pennridge High School Transportation office for a job well done for the school year.

David Nyman, Supervisor of East Rockhill Township, announced that there was an increase in the department's workers compensation insurance. He added that West Rockhill Township should look into becoming a full member of Delaware Valley Insurance Trust so that the department could compare workers compensation Insurance costs with other plans. Mr. Keyser stated that West Rockhill would have to look into that. Mr. Nyman then announced that the Pennridge Regional Police Commission should include a line item in the 2018 budget to include payment for the Public Safety Committee. Mr. Miller advised that the Board would discuss paying the Public Safety Committee from the police budget.

Mr. Miller presented Chief Blake and the department with Holiday House Pool one (1) Day Family Admission Passes in appreciation for the hard work the members of the department have done.

Citizen Comment #2:

- Suzanne Clarke, resident of West Rockhill Township, presented Chief Blake and the members of the department with an individual piece of an American Flag with a note saying that the officers promise to protect and serve is sincerely appreciated.

Adjournment

On motion by Mr. Miller, seconded by Mr. Volovnik, to adjourn into Executive Session. With no additional discussion, the meeting was adjourned at 7:26 pm.

Respectfully submitted,



Rodney Blake
Chief of Police