

**East Rockhill Township Board of Supervisors**

**December 13, 2016**

**Regular Business Meeting Minutes**

The regular business meeting of the East Rockhill Township Board of Supervisors was held at 7:00p.m. on December 13, 2016 in the Township meeting room at the East Rockhill Township Municipal Building, 1622 North Ridge Road, Perkasie, PA 18944.

Present:	David Nyman	Chairperson
	Gary Volovnik	Vice-Chairperson
	Jim Nietupski	Member
	Marianne Morano	Township Manager
	Colby Grim, Esq.	Township Solicitor
	Steve Baluh	Township Engineer
	Jeff Scholl	Public Works Director

The meeting was called to order at 7:01p.m. by Mr. Nyman with the Pledge of Allegiance.

**Public Comment #1**

There was none.

**Approval of Minutes**

Mr. Nietupski thanked the Board for including his comments during his absence at November's meeting.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to adopt the meeting minutes from the Board of Supervisors' November 15, 2016 Regular Meeting. With no additional discussion, all present voted in favor.

**Payment of the Bills**

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to approve payment of Bills List dated December 9, 2016 totaling \$124,928.90. With no additional discussion, all present voted in favor.

**Township Manager's Report: Marianne Morano**

**2350 Three Mile Run Road Declaration of Covenants:** Mr. John Hartzel, Esquire was present representing a potential buyer for 2350 Three Mile Run Road, Tax Parcel 12-009-249 seeking a letter supporting Mr. and Mrs. Thomas J. Vanden Boom concept for the parcel with an existing Declaration of Covenants dated October 25, 2001 as follows: renovate and repurpose an existing single family stone farmhouse to recreational family space supporting the new house; renovate and convert existing three-unit rental stone farmhouse to a carriage house/garage adjacent to new proposed house; demolish a 900sf crib barn to create space for new house/pool; demolish a bank barn to create space for 4350sf new home, 1600sf pool, 900sf patio and 2450sf driveway; demolition or renovation of a 550sf garage; renovate and upgrade a 400sf dutch barn; removal of an 800sf modular home after the new single family dwelling. It was noted a shed and garage on the 2001 plot plan no longer exist.

Mr. Hartzel confirmed the new construction would be within the same area as the current buildings.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to approve the request and accept the draft letter as prepared by Mr. Hartzel to be mailed to the applicant on Township letterhead. With no additional discussion, all present voted in favor.

**Crossing Guard Agreement:** Pennridge School District has executed the Crossing Guard agreement for Fifth Street and Campus Drive.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve execution of the Agreement as presented. With no additional discussion, all present voted in favor.

**Resolution 2016-19 Street Light Assessment.**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to adopt Resolution 2016-19, setting the Street Light Assessment at \$41.00 per designated property for 2017. With no additional discussion, all present voted in favor.

**Resolution 2016-20 Fixing the East Rockhill Township Fees for 2017.**

Mr. Nietupski questioned the geothermal well permit fee which will be evaluated.

**On motion** by Mr. Nyman, seconded by Mr. Volovnik, to adopt Resolution 2016-20 setting the fees for 2017 as presented. With no additional discussion, all present voted in favor.

**Resolution 2016-21 adopting a Final 2017 Budget** was presented. The budget does not contain a tax increase. No public comments were received.

**On motion** by Mr. Nyman, seconded by Mr. Volovnik, to adopt Resolution 2016-21 adopting the Final 2017 Budget in the amount of \$3,705,007 in revenue and \$3,705,007 in expenses for all funds. With no additional discussion, all present voted in favor.

**Resolution 2016-22 Fixing the Real Estate Tax Rate for 2017.**

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to adopt Resolution 2016-22 fixing the Real Estate Tax Rate for 2017 at 6.725 mills for general purposes; 1.0 mill for Fire Protection; 1.26 mills for Police Building Debt Service; 1.25 mills for Capital Improvement. With no additional discussion, all present voted in favor.

**Volunteer Application:** An application was received from Gregory Hart to serve as an alternate on the Zoning Hearing Board. Consensus of the Board was to not consider two family members serving together on the Zoning Hearing Board due to potential legal challenges and suggested he make application to other Boards or Commissions.

**Commonwealth of PA Greenway, Trail and Recreation Grant Program:** Correspondence has been received denying the grant application for a potential trail from Penridge High School to Willard H. Markey Centennial Park.

**Agricultural District:** The Ordinance adopting the Agriculture Preservation District does not specify sign regulations. The consensus of the Board was to review the Sign Ordinance for recommended changes.

Mrs. Morano requested an Executive Session to discuss personnel.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Township Manager Report. With no additional discussion, all present voted in favor.

**Public Works Report**

Public Works activities in November, 2016 were provided to the Board. Of note, leaf collection was anticipated to be completed this week, but ditch lines still needed to be cleaned up. The Public Works report is on file.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to approve the Township Public Works Report. With no additional discussion, all present voted in favor.

**Planning Commission: David Nyman**

Mr. Nyman noted the Planning Commission's December 8, 2016 Agenda was in the Board packets. A Preliminary Plan for Corporate Jet Hangars adding a 36,000sf building with five units and a second 28,800sf building with four units is proposed to the rear of the existing T-hangar building. The applicant will be submitting a Conditional Use Application.

Also reviewed was a Sketch Plan for a Pennridge Airport Business Park, proposing to develop a portion of the airport holdings south and west of the airport runway parallel with North Ridge Road and Tunnel Road. The parcels along Ridge Road are located in Perkasio Borough.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Planning Commission Report. With no additional discussion, all present voted in favor.

**PWTA Report:**

The draft November 21, 2016 Pennridge Wastewater Treatment Authority meeting minutes and the October 2016 flows were noted as received.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to acknowledge receipt of the Pennridge Wastewater Treatment Authority Report. With no additional discussion, all present voted in favor.

**Police Commission Report: Gary Volovnik**

Mr. Volovnik shared the November, 2016 activities by the Pennridge Regional Police Department. Of note, Officer Kolb was presented as a new part-time Officer, the Department will oversee the new Crossing Guard at Fifth Street and Campus Drive, and the next meeting will be held December 28, 2016. The report is on file.

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to approve the Pennridge Regional Police Commission report as presented. With no additional discussion, all present voted in favor.

**Engineer Report: Steve Baluh**

**Subdivision Plan Review Status:** Review dated December 7, 2016 is in the Board's packets. No action is necessary.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to approve the Township Engineer report as presented. With no additional discussion, all present voted in favor.

**Solicitor Report: Colby Grim, Esq.**

**Stormwater Ordinance:** A public hearing was held to consider revising certain exemption and miscellaneous requirements. With no public comment, the Hearing was closed.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to adopt Ordinance 285 as presented. With no additional discussion, all present voted in favor.

**Delaware Valley Workers Compensation Trust (D VWCT) Ordinance:** A public hearing was held to consider the Township entering into a trust agreement for workers compensation insurance. With no public comment, the Hearing was closed.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to adopt Ordinance 286 authorizing East Rockhill Township joining the Delaware Valley Workers Compensation Insurance Trust for workers compensation insurance as presented. With no additional discussion, all present voted in favor.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to approve execution of the Delaware Valley Workers Compensation Insurance Trust Agreement as presented. With no additional discussion, all present voted in favor.

**Richlandtown Road Conservation Easement:** Mr. Grim updated the Board, stating that the Bedminster Land Conservancy was completing the baseline report and Mr. Touhill settlements with the sellers have been extended to February 24, 2017.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Township Solicitor report as presented. With no additional discussion, all present voted in favor.

### **Department and Emergency Services Reports**

Department and Services Reports listed on the agenda were noted as received. It was noted Santa would be coming around with Perkasio Fire Company on December 17, 2016. Copies are on file.

### **New or Other Business – Supervisor Items**

There was none.

### **Public Comment #2:**

- Chuck Turley, Greenleaf Circle, thanked the Board for doing a good job serving East Rockhill Township.

The Board recognized the East Rockhill Township staff and wished everyone a Happy Holiday and Peaceful 2017.

### **Adjournment**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to adjourn the meeting into Executive Session. With no additional discussion, the meeting was adjourned at 7:58p.m.

Respectfully submitted,

Marianne Morano  
Township Manager