

**East Rockhill Township Board of Supervisors**

**May 28, 2024**

**Regular Business Meeting Minutes**

The regular business meeting of the East Rockhill Township Board of Supervisors was held at 7:00 PM on May 28, 2024, in the meeting room at the East Rockhill Township Municipal Office, 1622 North Ridge Road, Perkasie, PA 18944.

<b><u>Present:</u></b>	Dave Nyman	Supervisor Chairperson
	Gary Volovnik	Supervisor Vice-Chairperson
	Jim Nietupski	Supervisor Member
	Marianne Morano	Township Manager
	Will Oetinger, Esq.	Township Solicitor
	Steve Baluh, P.E.	Township Engineer
	Jeff Scholl	Public Works Director
	Chief Dickinson	Pennridge Regional Police Department

The meeting was called to order at 7:00 PM by Mr. Nyman with the Pledge of Allegiance.

Members of the public and press were present.

**Announcements or Presentations:**

- Next Board of Supervisors Regular Meeting is June 25, 2024 7:00 PM

**Public Comment #1:**

- Jennifer Wright, 400 Three Mile Run Road, stated appreciation for the Willard H. Markey Centennial Park cameras and stated concern regarding PFAS and Perkasie Regional Authority wells.
- Kristin Jones, 1200 Butler Lane, stated she received a zoning denial letter in response to a use application noting they will be complying with Conditional Use and septic requirements.
- Kevin Jones, 1200 Butler Lane, asked if a Conditional Use application would be a final step to receive approval for the use application.
- Mr. Oetinger advised Mr. and Mrs. Jones the Township can only respond to the information provided and the denial was to comply with procedures as they seek approval requirements. Mr. Oetinger recommended they contact their attorney who recently contacted him.

**Approval of Minutes and Bills Payable:**

**Approval of Minutes.**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve the meeting minutes from the Board of Supervisors April 23, 2024 Regular Meeting as presented. With no additional discussion, all present voted in favor.

**Approval of Bills Payable.**

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to approve payment of the Bills List dated May 23, 2024 for a total amount of \$494,103.84 as presented. With no additional discussion, all present voted in favor.

**Board and Commission Reports:**

**Pennridge Regional Police Department: Chief Dickinson**

The Chief shared the April 2024 Pennridge Regional Police activity report. Chief stated use of communication facility device criminal charges are a theft with electronic device and each count is a separate offense.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to accept the Pennridge Regional Police Department report. With no additional discussion, all present voted in favor.

**Pennridge Wastewater Treatment Authority: Dave Nyman**

The April 2024 minutes and flow reports were provided to the Board. Mr. Nyman noted the Resolution for the member municipalities recertification renewal was on the agenda.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to accept the Pennridge Wastewater Treatment Authority report. With no additional discussion, all present voted in favor.

**Pennridge Area Coordinating Committee: Dave Nyman**

The April 25, 2024 and May 23, 2024 minutes were provided to the Board.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to accept the Pennridge Area Coordinating Committee report. With no additional discussion, all present voted in favor.

**Township Manager's Report: Marianne Hart Morano**

**5K Event on the Branch Creek Walking Trail.** Ms. Melina Moore was present. The Board was provided the community event application and map.

**On motion** by Mr. Nyman, seconded by Mr. Nietupski, to authorize the 5K event on the Township owned walking trail located along Branch Road from Perkasio Borough boundary to before Blooming Glen Road on July 24, 2024 as presented. With no additional discussion, all present voted in favor.

**Willard H. Markey Centennial Park House.** Mr. Joseph Seif proposed a volunteer project to fix facade, replace bad window and sill and possibly paint the exterior. A certificate of insurance will be requested.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to authorize volunteer project at the Willard H. Markey Centennial Park House as presented. With no additional discussion, all present voted in favor.

**Philips and Donovan Proposal.**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to authorize execution of the Philips and Donovan proposal for bidding administration and construction administration option #2 for two project coordination meetings per month for the public works building replacement as presented. With no additional discussion, all present voted in favor.

**Draft Financial Report and Reaffirm Execution of Representation Letter.** The 2023 draft financial report and representation letter to the Appointed Auditor were provided to the Board. No formal action was taken.

**Faegre Drinker Engagement Letter.**

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to authorize Chairperson execution of the Faegre Drinker engagement letter as presented. With no additional discussion, all present voted in favor.

**Municipal Records Manual.**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to adopt **Resolution 2024-07** Municipal Records Manual Approved on December 16, 2008, as amended on March 28, 2019 as presented. With no additional discussion, all present voted in favor.

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to accept the Township Manager report. With no additional discussion, all present voted in favor.

**Public Works Report: Jeff Scholl**

Mr. Scholl updated the Board on Public Works activities as of May 24, 2024. It was noted trash is being left in yard waste dumpster's which could add penalty fees to the Township.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Township Public Works report. With no additional discussion, all present voted in favor.

**Township Engineer Report: Steve Baluh, P.E.**

**Township MS4 Update.** Mr. Baluh noted a MS4 DEP inspection took place earlier that day with his office and Mrs. Morano present. It was reported the MS4 annual permit is to be renewed, and the PRP plan to reduce sediment needs to be updated and amended as a result of the projects proposed for the last MS4 permit did not reduce the requisite sediment. The report would be presented in the Fall by Resolution.

No public comment was received.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to accept the Township Engineer report. With no additional discussion, all present voted in favor.

**Township Solicitor Report: Will Oetinger, Esq.**

**Articles of Amendment.**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to adopt **Resolution 2024-08** Pennridge Wastewater Treatment Authority Articles of Amendment to increase the term of existence for 50 years as presented. With no additional discussion, all present voted in favor.

**1037 Mountain View Road.**

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to authorize a Motion for Contempt be filed for 1037 Mountain View Road zoning enforcement as presented. With no additional discussion, all present voted in favor.

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to approve the Township Solicitor report. With no additional discussion, all present voted in favor.

**Department and Emergency Services Reports:**

**On motion** by Mr. Volovnik, seconded by Mr. Nietupski, to acknowledge receipt of the Department and Emergency Services reports. With no additional discussion, all presented voted in favor.

**New or Other Business Supervisors' Items:**

- Mr. Nietupski asked if there was an increase to traffic over the holiday weekend. None.

**Public Comment #2:**

- Wendy Dietrich, 9 Blue Rock Road, thanked the Pennridge Regional Police Officer and Mrs. Morano for their recent quick responses. Ms. Dietrich questioned Mr. Nyman's statements regarding the differences between Borough's and Township's and the interruption to a motion. Mr. Nyman noted challenges with the Borough related to development adjacent to the Township and motion was to meet Robert's Rules of Order.
- Mr. Nietupski requested an executive session for real estate.

**Adjournment:**

**On motion** by Mr. Nietupski, seconded by Mr. Volovnik, to adjourn the regular meeting into Executive Session. With no additional discussion, the meeting was adjourned at 8:17 PM

Respectfully submitted,

Marianne Hart Morano  
Township Manager